

## Renew your Green Flag award

If you already hold a Green Flag, you'll need to renew the award after two years. If you're not certain how long you have left, then log into your school's page and you'll be able to view a counter, showing how many days are left. Your renewal date is also on your Eco-Schools certificate.

**To renew your Green Flag Award you must first log in to the site with your email address and password, you can do that at the top right hand side of this page. If you don't have your password please use the forgotten password link above.**

To do all the necessary work to renew you need to:

- Continue your current Eco-Schools work – this includes carrying out an [Environmental Review](#) once a year, keeping your [Action Plan](#) up to date, and keeping your environmental work going, driven by the [Eco-Committee](#)
- Tackle any recommendations from your previous Green Flag award. If you're not sure whether you were given any recommendations, they'll be listed in your award letter
- Expand the programme to include [Eco-Schools topics](#) you may not have tackled previously

## Suggested method of progression through the Eco-Schools nine topics:

### First Green Flag

In-depth work on a minimum of three of the nine topics, one of which MUST be [energy](#).

### Second Green Flag

Further work on two additional Eco-Schools topics, making five in total.

### Third Green Flag

Further work on two additional Eco-Schools topics, making seven in total.

### Fourth Green Flag

Further work on two additional Eco-Schools topics making a total of nine.

After gaining four consecutive Green Flags, schools are still expected to submit a renewal application. For long-standing Eco-Schools, work should focus on maintaining the environmental performance of the school, revisiting topics that haven't been touched on.

Long-standing Green Flag Eco-Schools may consider going for the new [Eco-Schools Ambassador award](#).

## What happens if we don't renew?

When your award is coming up for renewal, Eco-Schools will write to you approximately six months before your renewal is due. We then issue a second reminder letter three months later. If we don't receive an application, we'll then send a lapsed flag letter, giving you 28 days to get in touch with us.

If you're struggling to get your application in on time, please [contact the Eco-Schools team](#) as soon as possible. In rare circumstances we do offer extensions. Unfortunately, if we don't hear from schools, we'll write to the school two months after the renewal date, asking the school to take down the Green Flag.

If, through changes of staff or other circumstances, Eco-Schools has slipped from your main agenda, we're happy to discuss rejoining the programme at any time.

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