

I enclose a payment of £

(Cheques payable to Herefordshire Council)
(Cash and Card payments are also accepted)

I confirm the inscription is correct and that the Sanctum 2 tablet is placed for an initial 30-year period, with or without the interment of cremated remains in the memorial vault. The obligations of the Council under this lease do not extend to the repair, renewal or replacement of any memorial tablet unless the need for such repair, renewal or replacement is due to the negligence of the Council, its employees, contractors or other persons under the Council's control.

I understand and accept that should the lease not be renewed, the cremated remains will be removed from the memorial vault and interred in the lawns of the Millennium Garden and the vault be made available for future leasing.

Date

Signature

HEREFORDSHIRE COUNCIL reserve the right to vary any inscriptions as may be found necessary or to refuse an application which is considered unsuitable.

If the lease is not renewed, the cremated remains will be interred in the surrounding lawns.

Applicant name and address (please print)

Please print:	Mr	Mrs	Miss	Ms	
Address					
Postcode					
Tel. No:				E-Mail Address:	

Please notify Bereavement Services of any changes to these details

On completing this form, please return it to:

HEREFORDSHIRE COUNCIL
Bereavement Services
Crematorium Office
Westfaling Street
HEREFORD
HR4 0JE

Email: bereavement@herefordshire.gov.uk

Tel: 01432 383200

Herefordshire Council is the Data Controller under data protection law and will use the information you provide on this form in order to process your application. The legal basis for processing this data is our legal obligations for providing bereavement services. We will keep your data in accordance with our Record Retention Schedule. Where necessary we may share this personal data with partner organisations for the protection of public funds administered which may include the prevention or detection of fraud and auditing purposes. Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

For Office Use	Cremation No:	Lease Dates:
EBS 018/16	Invoice No: Receipt No:	Location:
25/09/2019	Date Ordered:	Location: Millennium Garden – Sanctum 2 No:
Credit/Debit payment:	Order No:	Removal Sheet No:
Cash payment:	Additional Lease Years:	Fix Letter Sent:
A/C to Funeral Director:	Cheque No:	Scanned: