

STRONGER HEREFORD

Notes from a meeting of the STRONGER HEREFORD – PROJECT DEVELOPMENT GROUP (PDG) MEETING held on 20 August 2025 from 8.30 – 9.15 am via MS Teams

Members:	Frank Myers MBE	FM	Chair
	Abigail Appleton MBE	AA	Principal, Hereford College of Arts (and Chair of Hereford Stronger Towns Board)
	Paul Stevens	PS	Hereford City BID
Attendees:	Ivan Annibal	IA	Rose Regeneration (RR)
	Christian Dangerfield	CD	Rose Regeneration (RR)
	Jane Mann	JM	Rose Regeneration (RR)
	Rachael Sanders	RS	Section 151 Officer, Herefordshire Council
Notetaker:	Jan Bailey	JB	

ITEM	NOTES	ACTION
1.	New Declarations of Interest None	
2.	Notes of Previous Meeting and Matters Arising	
2.1	The notes of the PDG meeting held on 13 August 2025 were approved as a correct record.	
3.	Herefordshire Council Projects (Museum & Art Gallery, Library & Learning Centre, Greening the City)	
3.1	CD provided a reminder of the current position in relation to the Museum & Art Gallery and Library & Learning Centre projects, following the Project Lead's attendance at the August STF Board meeting.	
3.2	AA will write to Herefordshire Council's CEO to seek clarification regarding these projects.	AA
3.3	The Chair confirmed that he had written to RS to request copies of the Funding Agreements for the Library and Museum projects. RS will action.	RS
3.4	RS said that she would attend the next STF Board (12 September) to provide a detailed financial update on all three council projects: Museum, Library and Greening the City. She said she would also ask Cllr Biggs to attend Board prepared to provide a full update from the responsible Councillor's point of view.	
3.5	AA suggested that the Board/PDG need to actively engage with Councillors to help with their continued commitment to the projects. RS suggested a number of possible routes to do this. RS and AA to discuss outside of today's meeting.	AA/RS
4.	Belmont Wanderers	
4.1	RR to compile a discussion document/brief and delivery milestones to appoint additional project management support for this project, as agreed in principle at the last Board. This to be completed within the next week and emailed to Board members for comment/agreement.	RR

4.2	Attendees recognised that this would sit alongside ongoing work to develop a business case for alternative construction proposals for the club changing rooms.	
5.	Any Other Business	
5.1	Following points raised by PS, RR will look at introducing a process by which all projects are asked to provide a monthly written update report for PDG/Board.	RR
6.	Date of Next Meetings PDG – TBC Board – Friday 12 September 8.30-10am (hybrid and in person at Hereford College of Arts, College Road campus).	