



Meeting-LDPB

Date/Time-11th March , 1:30pm-4pm

Venue: Fownhope Room, Microsoft Teams

Attendees:

Name	Organisation / Role
Mike Cook	Chief Officer, Echo
Tracy Crum	Chair, Echo
Manny Jhawar-Gill	Head of Service – Living Well (Adults Commissioning)
Laura Sirrell	Commissioner- Living Well (Adults Commissioning)
Paul Choppen	Partnership Board Assistant, Living Well Community Wellbeing, Herefordshire Council
Rose Hunt	Herefordshire Mencap
Paul Scott	Trustee Herefordshire Mencap
Ian Harper	Service Quality Director, Aspire Living
Barbara Brown	Executive Assistant to Ian Harper, Service Quality Director, Aspire Living
Chris Smith	Manager, Envirobility
Kath Bird	Head of Operations & Development – Central Region, Walsingham Support
Cllr Carole Gandy	Herefordshire Council
Michelle Billings	Clinical Lead -Hereford CLDT Community Learning Disabilities Team Clinical Lead -Hereford CLDT

Name	Organisation / Role
Chris Beckingham-Paul	Managing Director, Aspire Living
Sean Ladd	Manager, Star College
Amy Chandler	Healthwatch Herefordshire
Hilary Hall	Corporate Director Community Wellbeing, Herefordshire Council
Kathryn Wood	Speakeasy Now
Emma Jones	Senior Social Prescriber for the South & West, ICS
Rosie Gray	Tuvida

Welcome and Introduction

Tracy welcomed everyone, and asking members to introduce themselves.

Meeting Etiquette

Laura and Tracy went through the meeting etiquette, including muting microphones, using cameras, and raising hands for questions.

Previous Minutes

Name	Actions	Detail	Update
Manny J-hawar-Gill	Action1	The Living Well Commissioning Re-structure chart with Paul, who can share with members.	Manny shared with Paul who shared with board members.
Zakia Loughead / Paul Choppen	Action 2	To share phase 1 Adult Social Care Restructure with Paul Choppen who can send to board members	Paul will chase with Zakia
Paul Choppen, Tracy Crum and Laura Sidwell	Action 3	To discuss Vice Chair role and new board members attending Star College, Envirobility and communicating with Hear Our Voices.	Paul, Laura, Tracy visited the National Star College and will give update the board members.
Chris Beckingham Paul	Action 4	Dates for the Learning Disability Sub Group to be sent by from Aspire.	Paul arranged the next LD Strategy subgroup meeting on behalf of Chris Beckingham Paul
Mike Cook, Tracy Crum, Paul Choppen	Action 5	To share expressions of interest for vacant positions on Our News Our Views with Paul Choppen who will share with members.	Mike shared with Paul who sent with members. Tracy and Ian from Aspire will give update at this meeting

Matters Arising

Action 1- Member raised that they had not received an update on the staff restructure within adult social care. Paul will chase with Zakia.

Family Carer Representation on the Board

Rose raised concerns on the lack of family carer representation on the board. Paul will contact Nick Greggery from Carer Links to see if he has had any interest from parents interested in being involved in the board.

Action 2 -Manny suggested that the board should have an action log that can continuously updated. Paul and Laura will create this.

Signing off Board documents

Tracy requested that minutes and other documents relating to the board that need signing off include a space or section for her as chair to sign. From now on Paul will add a section that Tracy can sign either electronically or in pen.

Update on the LD Strategy Refresh Work

Manny discussed the work already ongoing in preparation for either a new Learning Disability Strategy or refresh of the current one. This included looking at what outcomes in LD Strategy Implementation Plan that have been completed by Herefordshire Council. Feedback on the strategy will be sort from providers, NHS, service users and families, to then be worked through by the Learning Disability Strategy Working group. This will then be collated together, and a summary will be provided to the Learning Disability Partnership Board in due course.

While Manny was discussing the work undertaken, she highlighted the following points:

The accommodation and care at home strategy.

- Shared Lives is planning to do daytime respite.
- The new Transitions policy. Manny asked this to be shared with the group alongside the minutes.
- Complex needs Service- Manny discussed the proposal for new care facilities for adults and children with complex needs, and that the council was looking to set up a working group to discuss. She emphasized the importance of getting the opinion of ICB colleagues, carers, residents and providers on what long term residential or supported accommodation facilities are needed in county. A business case is being developed to secure funding for the creation of these new care facilities
- Mark Bywater has been appointed as the TEC Team Manager. He is currently looking at producing training modules to educate the social care workforce on the assistive technology solutions. Assistive technology is being embedded in discharge planning processes to ensure individuals can return home safely with the right support
- An Interactive tool for equipment demonstrations in a 3D virtual home is available. A link will be shared with the board.

Information about the Care Providers and Housing Options including the links to virtual home, technology and living aids [can be found on the Government website](#).

Action 3-Manny said she would invite Mark to a future board meeting to discuss assistive technology.

Action 4-Paul to send out the transition policy with the minutes.

Laura highlighted that the Allocation policy was being updated, and the strategic housing team are planning on creating an easy read version by the end of May. Laura hopes for an update by the June meeting.

Chris raised concerns around the potential negative impact of grouping individuals with similar complex behaviours together, and the need for careful planning to avoid exacerbating these behaviours.

Action 5-Manny said she would have Chris invited to any future working groups regarding the accommodation needs for people with complex needs.

In answering some questions from Mike Manny reported that the market position statement is being updated this year, and the transition numbers will be included in it.

The Council is also creating an Accommodation and Care at Home Strategy which will also include transition data and will model the future accommodation provision needed over the coming years.

Aging Carers

The action plan for aging carers that's part of the Carers Strategy will be going to the Scrutiny Committee on the 31st of March 2025.

Carers Partnership Board

The Carers Partnership Board has been set up and has had a few meetings. It is looking to ratify the Carers action plan.

The Carers Partnership Board has set up a subgroup for young carers to attend and raise issues. A representative will then feedback these issues to the main board. The board has come up with a set of actions for this year.

Young carers subgroup will be focusing on:

1. Promoting young carers passports,
2. Encouraging schools to promote a young carers champion,
3. Reviewing assessment processes and availability of assessments,
4. Reviewing and updating information
5. Supporting and promoting NHS careers.

Manny asked members for their views whether they would like to be kept up to date on the work of the Carers Partnership Board. Members agreed they would like to be kept up to date on work and issues that relates to learning disabilities.

Potential for a Joint Learning Disability Strategy.

Manny mentioned Worcestershire's Learning Disability Strategy runs till the same time as Herefordshire's LD strategy in 2028. This gives the potential option for both counties and board to produce a joint strategy.

Updates on Vice Chair recruitment and visit to the National Star College

Paul, Laura and Tracy visited the Nato National Star College and spoke to students about becoming involved in the board and potentially applying for the role of Vice chair.

They are planning to visit Aspire, Envirobility and Hear Our Voices to promote board engagement and the vice chair position further in the coming weeks.

Laura has shared information about the board and vice chair role with Andy from the National Star College, alongside the LD Strategy in the hope of getting the views from residents outside of Herefordshire

Updates from the February Joint Learning Disability Partnership Board Meeting

Tracy and Mike have a brief overview of the agenda items discussed at the Joint LDPB meeting on the 11th of February. The theme of the meeting was around health and community safety.

Highlights included Health checkers discussed the work they were doing in conjunction with a new priority action group around promoting healthier lifestyles and their visit to Kidderminster to access the day services ward. Cat Bennit from Our Way and Tracy discussed the Safe Places schemes in both counties. Matt Cole discussed Community Safety and I Am Me project including how to report abuse and hate crimes.

Please see the minutes attached for more information.

Terms of Reference Sign Off

Tracy asked members whether they were happy to sign of the board's terms of reference, to which they agreed.

Action 6-Tracy also asked if Paul could add a space to the document for her to sign it off.

Board Webpage Content Revamp

Paul and Laura discussed they had reviewed and updated the content on the Board's webpage, with content only about the LD strategy and the Board, with a link to Talk Community for information on events, groups and provider services.

Paul asked members to send him any information or links that they feel should be added to the webpage.

A.O.B

Our News Our Views

Tracy spoke how Aspire have been successful in the bidding process to take over Our News Our Views after the Echo editors had decided to move on to pastures new. Ian mentioned how Aspire would keep the newsletters name as Our News Our Views for the time being The iconic brand name "Our News, Our Views" will be retained to ensure continuity and recognition while the new editorial team get settled in. While there maybe a shift in content the continuity of having content from roaming reports will remain. No date has been set for the next edition, as they precure the specialist equipment needed.

Mencap 70th Birthday

Mencap will be celebrating its 70th birthday on Friday 11th April from 6:30pm-10pm at the Left Bank Village, Bridge St, Hereford, HR4 9DG.

Bus Passes

Rose discussed how Mencap had been campaigning for the 9:30am start between Monday and Friday for bus passes to be abandoned. They attended a Council

meeting on Friday to raise the issue and their campaign will be discussed further at another cabinet meeting. Ellie Chowns the MP for North Herefordshire has been endorsing their campaign and hopes that it becomes a national policy by raising it in Parliament.

All day use of bus passes has now been approved in Cambridgeshire and Peterborough and are due to come into effect this May. All day bus passes are already in effect in Norfolk and South Yorkshire.

Date of the Joint Learning Disability Partnership Board Meeting; Tuesday the 1st of July from 1:30pm-4pm in the Hereford Room, Plough Lane Offices, HR4 0LE and via Microsoft Teams

Date of Next Meeting: Tuesday 3rd of June 2025 from 1:30pm-3:30pm Hereford Room, Plough Lane Offices, HR4 0LE and via Microsoft Teams

Actions

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Paul	Action 1	Member raised that they had not received an update on the staff restructure within adult social care. Paul will chase with Zakia.
Paul & Laura	Action 2	Manny suggested that the board should have an action log that can continuously updated. Paul and Laura will create this.
Manny	Action 3	Manny said she would invite Mark to a future board meeting to discuss assistive technology.
Paul	Action 4	Manny asked Paul to send out the transition policy with the minutes.
Manny	Action 5	Manny said she would have Chris invited to any future working groups regarding the accommodation needs for people with complex needs.
Paul	Action 6	Tracy also asked if Paul could add a space to the document for her to sign it off.

X

Tracy Crum
Chair, Learning Disability Partnership Board