

# HEREFORDSHIRE PUBLIC REALM CONTRACT 2025/26

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## ANNEX 12 – STREET CLEANSING

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### ANNUAL PLAN FINAL APPROVAL

BBLP: Simon Robinson

HC: Spencer Grogan

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## SERVICE OVERVIEW

### SERVICE SUMMARY

The street cleansing operations cover all aspects of the core street cleansing service delivered by BBLP (Balfour Beatty Living Places) on behalf of Herefordshire Council (HC). The service aims to ensure that the Public Realm is accessible, safe, clean, and well-maintained and will achieve this through the delivery of effective street cleaning operations, which deliver value for money across Herefordshire's public realm.

## COMMISSIONED WORKS

The annex shall deliver all activities and works as set out in Schedule 4 – Service Information Annex 16 - Service Information Street Cleaning V1.1 unless deemed out of scope as detailed below

## THE SERVICE

### HIGH LEVEL SERVICE DELIVERY

SERVICE	RESOURCES	DIRECT / SUBCONTRACT	DELIVERY	2025 26 Costs
Supervision & Management	1 x Supervisor 1 x QS (part time) 1 x Planner (part time)	Directly Employed	All year-round Supervision QS & Planner support when required	Included in figures below
Mechanical Road sweeping	2 x HGV (Heavy Goods Vehicles) Sweeper 2 x Compact Sweeper 4 x Operatives & 1 x Part-time (Resilience)	Directly Employed & Subcontract labour	Programmed All year round as per schedules & on a reactive basis	£510,771.66
Litter Bin Emptying/Collection	9 x Operatives County wide 8 x Vehicles	Direct & Subcontractor	Predominantly on a routine basis & reactively as requested	£654,078.63
Inspection & Replacement of Lifebuoys			On a weekly routine basis	
Litter Picking		Direct & Subcontractor	On a reactive basis within / co-ordinated approach for trunk roads with NH (National Highways)	

SERVICE	RESOURCES	DIRECT / SUBCONTRACT	DELIVERY	2025 26 Costs
Collection of fly-tipping			On a reactive basis	
Cleaning of street furniture			On a reactive basis	
Dead animal collection			On a reactive basis	£2,878.42
Abandoned Vehicles	Sub- Contractor	Sub- Contractor	On a reactive basis	£3,294.90

## OUT OF SCOPE ACTIVITIES

The activities or works are out of scope:

Service/Activity Removed	Reason
Mechanical road sweeping	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Routine mechanical sweeping of streets, roads, footpaths, and paved areas listed in Appendix 2</li> <li>Due to reduction of 1 x Compact Sweeper, remaining 2 x Compact Sweepers to only COPLAR zone 1 in Hereford and the market towns as per revised OPI.</li> <li>Sweeping Routes to be inspected prior &amp; post activities and recorded to Coplar plans &amp; standards.</li> <li>Reactive, safety critical mechanical sweeping of streets, roads, footpaths, and paved areas as following assessment by the Locality Steward team</li> <li>A49/A40 (Trunk roads) (co-ordinated with National Highways)</li> <li>Mechanical sweeping of defined 'leaf routes' listed in Appendix 2</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>No planned footpath sweeping to take place in any other areas than those highlighted in the COPLAR maps zone 1.</li> <li>Sections of road without curb line (Cycleways on reactive basis Only).</li> <li>Mechanical sweeping of private, industrial, or commercial areas not within the public realm unless expressly requested by a member of Herefordshire Councils Contract Management Team.</li> <li>Designated parking zones for Beryl Bikes.</li> </ul>

Service/Activity Removed	Reason
Litter Bin emptying	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Public Realm cyclical emptying of litter bins in COPLAR zones, 1,2 &amp; 3 only in Hereford and the Market towns. (appendix 1, to be revised).</li> <li>Cathedral close bins emptied (in line with current maintenance plan – Appendix d)</li> <li>Zones 4, 5 &amp; 6 bins to be emptied on a reactive basis only, when resources allow until removed.</li> <li>Leominster cemetery bins</li> <li>1 x Operative for 52 weekends.</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Frequency reduction in bin emptying in low use areas (Prioritised to High Footfall/Heavy use areas).</li> <li>Procurement to replace assets due to Budget, unless funded</li> <li>Increase in Asset numbers</li> <li>Food vendor bins</li> <li>Parish / Town Council bins</li> <li>Black &amp; Green, and Brown wheelie bins</li> <li>Needles bins</li> <li>Private events and associated bins (Bonded Agreement)</li> <li>Trade waste bags</li> <li>Vermin control in and around bins</li> </ul>
Bus shelters (Not including Structure)	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Cleaning of bus shelter, not including Structure listed in Appendix 5, as required on a reactive basis, if budget &amp; resources allow.</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Cleaning of Parish or Town Council owned bus shelters unless expressly requested by a member of Herefordshire Councils Contract Management Team</li> <li>Removal of Graffiti within Bus Shelters, unless offensive.</li> </ul>
Other	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Routine inspection and replacement of Lifebuoys listed within Appendix 8.</li> <li>Removal of Offensive Graffiti on Public Realm Assets. (Offensive Graffiti defined as Graffiti that is racial, sexual, politically offensive, insulting to the general community or any wording that is reported by the public as offensive.)</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Wasp control (Managed by Property Services)</li> <li>Vermin control (Managed by Property Services)</li> </ul>

Service/Activity Removed	Reason
	<ul style="list-style-type: none"> <li>Balancing Ponds</li> </ul>
Litter picking	<p><b>IN SCOPE – Only reactively</b></p> <ul style="list-style-type: none"> <li>Litter clearance of trunk road verges (coordinated with NH)</li> <li>Lay-bys</li> <li>Traffic Islands, only reactively with appropriate safe access</li> <li>Bus shelters</li> <li>Underpasses</li> <li>Designated play areas</li> <li>Litter picking around litter bins when emptied</li> <li>De-littering in towns/villages</li> <li>Other litter picking – reactive.</li> <li>Supporting community litter picks – loan of equipment/collection of bags</li> <li>Collection of needles within the Public Realm</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Non-reactive litter picking</li> <li>Private events</li> <li>Planned event/ceremonies not budgeted within the Annual Plan</li> <li>Litter picking on Private/Non-Public Realm land</li> <li>Additional Capital works without sufficient maintenance costs.</li> <li>Non - HC Owned Commercial/Retail areas</li> <li>Fly Posting</li> </ul>
Fly-tipping	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Removing abandoned shopping trolleys</li> <li>Collection of fly tipping from land maintained at public expense</li> <li>(Asbestos/Hazardous/Biological waste collected by Specialist approved Contractors)</li> <li>Excrement (animal &amp; human) removal from High Profile areas &amp; High footfall surfaces.</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Fly-tipping on private land (unless instructed by Community Protection Team (CPT) for cost re-imburement).</li> <li>Fly tipping in or around water course</li> </ul>
Cleaning of street furniture	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>On a reactive / safety critical basis following assessment by the Locality Steward team</li> <li>Removal or suitable permanent covering of offensive graffiti only and/or painting over a public realm asset.</li> </ul> <p><b>NOT IN SCOPE</b></p>

Service/Activity Removed	Reason
	<ul style="list-style-type: none"> <li>Specialist Cleaning of HC Owned Monuments, Structures, Bridges and architecture.</li> <li>Routine/programmed cleansing of Street Furniture, i.e., Benches, Litter Bins, Bollards, Planters, Phone boxes, Signs, etc,</li> <li>Street washing</li> <li>Additional costs for professional removal by specialist contractor</li> </ul>
Collection of abandoned vehicles	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Collection and storage of abandoned vehicle arrangements when notified by Community Protection Team (CPT)</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Vehicles with enforcement notices</li> <li>Administration of car release payments</li> <li>Liaising with owners</li> </ul>
Collection of dead animals	<p><b>IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Collection, storage, and disposal of dead animals within the public realm in accordance with BBLP's dead animal policy – Appendix 3</li> <li>Collection of roadkill Cats &amp; Dogs in accordance with BBLP's – Appendix 4</li> </ul> <p><b>NOT IN SCOPE</b></p> <ul style="list-style-type: none"> <li>Birds and animals smaller than a cat will not be removed</li> <li>Collection of dead animals from private, industrial, or commercial areas not within the public realm</li> </ul>

## APPENDICES

### APPENDIX A: BBLP POLICY & PROCESSES TO BE USED IN THE DELIVERY OF THE ANNEX

Process Collection of Abandoned

Management of Dead Animals

COPLAR Maps

### APPENDIX B: PROGRAMME OF WORKS

### APPENDIX C: BUDGET BREAKDOWN

For detailed breakdown refer to budget master

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#### **APPENDIX D – LIST OF NOMINATED SUBCONTRACTORS**

- Acer
- Animal Funeral Services
- Severn Waste Services
- Quick Skip (Sweeper Waste)
- Hereford Asbestos Services
- Wye Valley Group
- Reconomy