

ATTENDANCE		
LAF members: Arthur Lee, chairm Duncan Green. Peter Newman. Ian Carr. Sue Enfield. Angela Martin. Malcolm Louch Vivien Burdon Members of the p Andy Parr David Howerski Peter McKay John Thompson Chris Marsden Jane Keating Peter Keyse Tim Hardie	Callum Bush Stephen Organ Cllr Price	
APOLOGIES		
AGENDA SUMMA		
1.0	Welcome and apologies for absence	
2.0	Minutes of LAF meeting on 19th April 2024	
3.0	Matters arising	
4.0	Governance	
5.0	Enforcement Sub-Group	
6.0	IT Sub-group Report	
7.0	Rights of Way Report	
8.0	Questions from members of the public	
9.0	Any other business	
10.0	Proposed dates of 2024 meetings	
DISTRIBUTION		
LAF Members, Ed	Bradford, Bruce Evans, Callum Bush, Herefordshire Council website	
MINUTES AN	D CHECK LIST	ACTION

1	WELCOME AND APOLOGIES FOR ABSENCE	
	Apologies were noted as above. Everyone introduced themselves.	
2	MINUTES	

MINUTES	S AND CHECK LIST	ACTION
	Change to a typo of Vice Chair name	
	Change to the PROW funding amount from 445k to 250k	
	To approve the minutes of the meeting held on 19 <sup>th</sup> April 2024	
3	MATTERS ARISING / ACTION POINTS	
	Duncan Green raised issue regarding section 7 of Aprils meeting	
	It is the LAF advice to HC to write to MP's to lobby on the issue of DMMO's and a change to the current law and process in dealing with DMMO's. Issue raised and proposed by Duncan Green and agreed by LAF members.	
	Question from Vivian Burton regarding the issues of Greenways in the County, directed toward Councillor Price and Ed Bradford. Noted that doesn't particularly relate to issues for HLAF, but whilst members of decision panel for Greenways were present, the question was requested. – Cllr Price responded that the strategies are in discussion and that any requests for information should be directed to himself.	PP
4	GOVERANCE	
	A look at how sub-groups are run and what are in the terms of reference for these group. Look at the groups and Councils responsibilities within the group.	
	Team talked through the importance of re visiting the governance of the group to ensure we are functioning to the best of our abilities and that we are aware of our responsibilities.	
	Cllr price added that it was important to ensure that we are operating as a modern committee for the good of the PROW.	
	Actions: Set up a meeting with EB, SO, Chair and Vice Chair with HC Governance team.	SO
5	ENFORCEMENT SUB- GROUP REPORT	
	Duncan Green requested that the Enforcement Sub-Group be merged with the IT Sub-Group as both address the same issues.	
	Duncan Green requested enforcement figures provided prior to each sub group taking place, as his report produced is based from very little data provided by HC. Unclassified roads are not currently included in the figure supplied to the group.	
	The issues surrounding Brown's Lane was raised and a request to see the report. Cllr Price explained that this was a complicated matter and that it was not possible to see the report at this time due to ongoing legal action.	
	It was asked if BBLP keep a list of Unclassified Roads. CB to look into this.	СВ
6	IT SUB-GROUP REPORT.	
	Did Not meet	

MINUT	ES AND CHECK LIST	ACTI
	Rights of Way report was welcomed with members being happier to see the visibility some figures from previous meeting to see how much the team has done.	
	Question over the DMMO / Diversion figures for open cases etc. which didn't make much sense. One to change or review for future.	
	Volunteer Update was accepted by HLAF members who were very happy to see progress and liked the idea of Better Impact	
	The pictures of the bridges completed was a favourable moment for some with Peter Newman requesting clarification on cost of such bridges to suggest that all new bridges are to be steel-beamed, which isn't possible given the budget annually etc. Also CB informed that we wish to keep structures in keeping with the natural environment where possible, so no plastic or steel in the middle of nowhere where footfall isn't very high. Timber bridges are the preference in these areas.	СВ
	Councillor Price & HLAF members commended the PROW Team and in particular Stephen Organ on the volunteer update and the work undertaken to date to have the paths re-opened ASAP.	
8	QUESTIONS FROM MEMBERS OF THE PUBLIC	
	Including pre submitted questions	
	Questions from Mr Marsden regarding the PROW Team and HC following Annex 3 of ROWIP for all enforcement and will the council re charge for legal process.	СВ
	Team to look into.	
	Question asked by members of the public	
	a) That s.130(6) of 1980 Highway Act be extended to include LAF's having similar power to parishes and community meetings regarding obstructions.	
	This will be raise when looking into the governance of the group and advice sort.	
	EB to look into this.	EB
	b) That LAF's should be provided with access to OS PSGA Licence.	
	Ed to look into this.	EB
	c) That a procedure to process changes to the Definitive Map in bulk be provided, in similar manner as map was raised in 1950's, Herefordshire Council finding the present need to do these individually time consuming and costly (This has been sought by Herefordshire Council who asked Jesse Norman (MP) to seek this several months ago)	
	Team to look into	СВ
	Sutton wall conservation Group had previously received money from a grant to install notice boards and maintenance. Footpath is overgrown and needs clearing.	so
	Steve to look into volunteers to clear.	
9.	AOB	
	N/A	
10.	DATE OF NEXT MEETING	
	22.11.24 – Shell Store Hereford- Address to be confirmed	1



MINUTES	S AND CHECK LIST	ACTION

Chairman:	

Date:	