



Building Regularisation Certificate Application Form (England)

The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010 (as amended).

ALL SECTION OF THIS FORM SHOULD BE COMPLETED

1 Applicant details

Name including title
Address (incl postcode)

Phone:

Email:

2 Location of site to which the building work relates

Address (incl postcode)

3 Unauthorised works - Description of the unauthorised work:

4 Declaration

This application is made in relation to the building work etc., as described above. It is submitted in accordance with [Regulation 18](#) and is accompanied by the appropriate charge.

I / we apply for a Regularisation Certification as described on this form and as detailed on any supplementary documents.

Signature

On behalf of

insert applicants name where the declaration is made by an agent

Date

This form cannot be used for building regularisation certificate applications for higher-risk building work or stage of higher-risk building work or for work to existing higher-risk buildings. Applications for building work to higher- risk buildings can be made [here](#).



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Information required by a person applying for a regularisation certificate for building work to be provided as far as is reasonably practicable (England)

Building Regulations 2010 (as amended).

Where a local authority receives an application in accordance [Regulation 18](#), they may require the applicant to take such reasonable steps as the authority think appropriate to ascertain what work, if any, is required to secure that the relevant requirements are met.

Name of the client

Address of the client.

Telephone number of the client

Email address of the client

I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.

Signature of client.

Date.

Name of principal contractor (or sole contractor)

Address of principal contractor (or sole contractor)

Telephone number of the principal contractor (or sole contractor)

Email address of the principal contractor (or sole contractor)

Date of appointment

I confirm that I have fulfilled my duties as a principal contractor (or sole contractor) under [Part 2A \(dutyholders and competence\) of these Regulations](#).

Signature of principal contractor (or sole contractor).

Date

**Name of principal contractor (or sole contractor).

Address of principal contractor (or sole contractor).

Telephone number of the principal contractor (or sole contractor)

Email address of the principal contractor (or sole contractor)

Date of appointment

I confirm that I have fulfilled my duties as a principal contractor (or sole contractor) under Part 2A (dutyholders and competence) of these Regulations.

Signature of principal contractor (or sole contractor).

Date.



Name of principal designer (or sole designer).

Address of principal designer (or sole designer)

Telephone number of the principal designer (or sole designer)

Email address of the principal designer (or sole designer)

Date of appointment.

I confirm that I have fulfilled my duties as a principal designer (or sole designer) under Part 2A (dutyholders and competence) of these Regulations.

Signature of principal designer (or sole designer)

Date



**Name of principal designer (or sole designer)

Address of principal designer (or sole designer)

Telephone number of the principal designer (or sole designer)

Email address of the principal designer (or sole designer)

Date of appointment

I confirm that I have fulfilled my duties as a principal designer (or sole designer) under Part 2A (dutyholders and competence) of these Regulations.

Signature of principal designer (or sole designer)

Date

**If more than one dutyholder appointment is made, details and confirmation is required by each principal contractor (or sole contractor) and each principal designer (or sole or lead designer) appointed by the client. Add additional contacts and statements as required.

