

Learning Disability Partnership Board Minutes  
1 February 2022 2pm-4pm

Attendees

Name	Organisation / Role
Tracy Crum	Chair, Echo
Mike Cook	Chief Officer, Echo
John Gorman	Commissioning Officer, Herefordshire Council
Paul Choppen	Partnership Board Assistant, Herefordshire Council
Laura Ferguson	Senior Commissioning Officer, Herefordshire Council
Mary Simpson	Engagement and Volunteer Co-ordinator , Healthwatch Herefordshire
Rose Hunt	Herefordshire Mencap
Paul Scott	Trustee Herefordshire Mencap
Bev	Herefordshire Mencap
Ginnie	Shared Lives Manager
Jas Kakkar	Head of Commissioning, Herefordshire Council
Rob Gorle	ACSYLE
Gill Gorle	ACSYLE
Richard Keble	Herefordshire & Worcestershire CCG
Alexia Heath	Post 16 Senior Advisor, Children and Families, Herefordshire Council
Barbara Brown	Executive Assistant to Service Quality Director, Aspire Living
Ian Harper	Service Quality Director, Aspire Living
Nicky Benson	Community Nurse, LD team
Leann Blake	Herefordshire Carers Links

Apologies

Name	Organisation
Sean Ladd	Nation Star College
Nicola Cope	Herefordshire and Worcestershire Health and NHS Trust
Catherine Roche	Herefordshire Carer Links
Lauren Keen	Herefordshire Carer Links
Emily Lowe	Talk Community Lead

Welcome and Introduction and Apologies

Tracy asked Paul for apologies before welcoming everyone asked everyone to introduce themselves.

Zoom etiquette

Tracy went through the Zoom Etiquette.

### Previous Minutes

John recapped the previous meeting and went through the actions.

1. Citizenship film-Tracy forwarded the film to Paul C who circulated it to the board.
2. Day Activities Engagement Survey Report- John forwarded the report to Paul C who circulated.
3. Invite a representative from Talk Community to the next meeting- Paul invited Emily Lowe the Talk Community Lead to the meeting but unfortunately she had to cancel at short notice.
4. Working Group- Mary incorporated two questions about Talk Community into the January survey to the LD community.
  - What is your understanding of Herefordshire Talk Community?
  - What would you like Talk Community to offer that might be useful?

Feedback on understanding what Talk Community is was poor with majority not knowing.

Feedback on what they would like Talk Community to offer included:

- A public face within market towns providing information  
Health and Mental Health information
- A place to feel safe at night.

See attached January Survey Where I Live PDF for more detail on their feedback

### Matters Arising

Bill of Rights-Mike asked Paul C for an update on the Bill of Rights.

Paul C reported there had been a delay in updating the Bill of Rights due to a members of the Communications team being ill.

**Action 1** -Paul to chase Luenne Featherstone regarding the Bill Of Rights.

### Sub Group



January 2022 survey  
where I live 2.pdf



January 2022  
survey.pptx

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Mary went through the feedback from the January Survey feedback she had received back. See attached.

Mary asked board members to help distribute the monthly surveys as wide as possible.

**Action 2-**Laura asked Paul C to put the survey feedback on the council's LDPB web page.

Mary said the working group was planning on creating a feedback loop i.e. you said, we did response back to the learning disability community for future surveys.

Laura said the responses regarding supported living will be helpful towards the supported living review and the action plan for the new framework.

**Action 3-**Laura agreed to look at how this feedback can be shared with providers and practitioners to improve services and as a resource library.as part of the supported living review Laura will keep the board informed.

**Action 4-**Mary and Ginnie also agreed to liaise on setting up a forum for learning disability residents within Shared Lives to discuss and compare their placement with others and understand what is possible.

**Action 5 -**Ginnie also asked Paul C to start sharing the Shared Lives Newsletter with the board.

Agree February survey subject on 'what I do during the day'.

It was agreed that topic for February's Survey would be on jobs and volunteering. The link to the survey is <https://forms.office.com/Pages/ResponsePage.aspx?id=2x8oP3nC4UWKRLhzOgILx-5ac435LilGqK-2toXOEP5UME5NSkxOVFlaSFoyTDBNUVE0UFAyWUhPUC4u>

Alexia hopes the feedback could help inform the development of a one stop Jobs section on the Talk Community website.

#### Day Activities Engagement Process-John

John stated that the feedback from the survey has helped inform the Day Activities Engagement review. John stated they were currently carrying out background work to map out where the day services are, who's attending and how they are being used. They are also looking at how COVID has affected the attendance and service delivery of day activities.

John also echoed the feedback from Marys survey that people wanted more activities in the evening and help with cooking.



August 21 Big 3 presentation for PB-B

#### Link Worker Herefordshire Mencap West Midlands Advocacy Network-Bev Davies

Rose explained how Bev works with West Midlands Advocacy Network asking questions. Between August, September and October Bev asked questions on Public Transport, Physical and Mental Health and Friendships and Relationships. See the attached for the feedback Bev received.

**Action 6-** Ginnie and Mary agreed to collaborate to promote the experiences of work from people in employment within shared lives.

Learning Disability Week June 20<sup>th</sup>-26<sup>th</sup>.

Royal Mencap have started a campaign called Talk to me for LD week-aimed at raising awareness of what a learning disability is and what it's like to live with a learning disability. Rose asked for any ideas for promoting LD week to be sent into herself or Mike.

Nick Benson said she would raise LD week with the LD team at their meeting tomorrow.

#### Day Services Engagement Talk Communities-Emily Lowe

Emily Lowe was unavailable due being called into another meeting. Emily had sent a presentation over but it was felt it was overly long and complex and a rush going through them.

**Action 7-**It was agreed that Tracy with the help of Mike would send an email to Emily letting her know of our disappointment of her not being able attend the meeting. Tracy would also invite her to a future meetings and set out our expectations of her and the commitment it would undue.

#### ICS news "into the LDPB"

#### ICS news "to go back to ICS" Richard Keble

The CCG have agreed a 4 year contract with Speak Easy Now advocacy group which will now cover Herefordshire as well as Worcestershire. As the funding is coming from the NHS Speak Easy Now will be mainly concentrating on health issues T

They are currently recruiting members from Herefordshire. Members from Herefordshire Mencap including Bev Davies, Paul Scott and Tracy Crum will be joining Speak Easy's Health Checkers group. The editorial group from the Shared Lives Voices Newsletter are also working with Speak Easy Now.

John and Ian suggested inviting Speak Easy Now to a future meeting.

#### Any Updates from Board Members

**Bev Davies-**Is interviewing 65 people about their Health and what they do when they feel poorly for West Midland Advocacy Network by the 16<sup>th</sup> March. The feedback will help inform NHS England.

The questions will include:

1. Do they have annual health check?
2. Do they have a health action plan?
3. Do you think the health action plan keep you well?
4. Do they get enough time at their GP appointments?

**Action 8-** Laura said she would bring the ICS Health Action Plan Dashboard that cover Herefordshire and Worcestershire to the next meeting.

**Nicky Benson** said the Learning Disability Team is working with the GP Surgeries to make sure annual health checks are getting carried out after the delays due to COVID. They are also updating their easy read information on keeping healthy and annual health checks.

Richard suggested Nicky and himself link up to avoid duplication and share resources as the CCG has produced easy read guides, videos and training on health.

Laura suggested the guides be added to the LDPB webpage once they are finished.

**Community Games** - Rose is working to get the Community Games back this year after the two previous year's games had been cancelled because of the COVID pandemic.

**Future of the Board** –Mike and Tracy discussed with the board the possibility of holding face to face meetings. Mike mentioned that face to face meetings were easier and less tiring for people with learning disabilities and it would be easier to support Tracy if they were both in the same room.

It was agreed that a hybrid approach would be the best solution going forward as not all members were confident enough or in a position to attend face to face meetings and social distancing guidance would limit potential venues.

**Action 9-** Paul C, Mike, John, Laura and Tracy agreed to meet to discuss potential venues.

A.O.B- No updates

Date of the Next Meeting-It was agreed the next meeting would be held on March the 2<sup>nd</sup> from 2-4pm. Zoom and Venue details will be confirmed.

## Actions

Name	Action	
Paul C	<b>Action 1</b>	To chase Luenne Featherstone regarding the amendments and publicity of the Bill Of Rights .
	<b>Action 2</b>	To put the Healthwatch survey feedback on the council's LDPB web page.
	<b>Action 5</b>	To start sharing the Shared Lives Voices Newsletter with the board.
Ginnie and Mary	<b>Action 4</b>	Agreed to liaise on setting up a forum for learning disability residents within Shared Lives to discuss and compare their placement with others and understand what is possible
	<b>Action 6</b>	Agreed to collaborate to promote the experiences of work from people in employment within shared lives.
Tracy and Mike	<b>Action 7</b>	To Send an email to Emily Lowe (Talk Community Lead) regarding the boards disappointment of her being unable to attend the meeting. Tracy would also invite her to a future meetings and set out our expectations of her and the commitment it would entail.
Laura	<b>Action 3</b>	To look at how this feedback from Healthwach's surveys can be shared with providers and practitioners to improve services and as a resource library.as part of the supported living review Laura will keep the board informed
	<b>Action 8</b>	Agreed to bring the ICS Heath Action Plan Dashboard to the next meeting.
Paul C, Mike, John, Laura and Tracy	<b>Action 9</b>	To meet to discuss potential venues for the next board meeting.

