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| **School Name:** |  | | | | | | | | | |
| **Activity Description:** | **Adverse weather conditions – flooding, snow & ice** | | | | | | | | | |
| **Person Completing:** |  | | | | | | | | | |
| **Hazards** | **Who is at risk?** | **L** | **S** | **Risk**  **(L\*S)** | **Current Control Measures** | **L** | **S** | **Risk**  **(L\*S)** | **Additional Requirements** | **Timescale** |
| **Slips, Trips & Falls on site** | **Staff**  **Pupils**  **Visitors** |  |  |  | Grit walkways and drop-off areas prior to freezing temperatures and snowfall. Gritting will continue if freezing temperatures remain through the day.  Clear walkways & drop off areas to be used after snowfall.  Areas that cannot be cleared, or that are not essential for the running of the school, will be avoided by staff and pupils.  The Head will decide on the day whether outdoor play is suitable.  If outdoor play goes ahead, additional supervision may be required. This will be assessed by the Head based on severity of weather.  Priority will be given to commonly used routes and slopes/staircases that cannot be avoided.  Emergency exits and escape routes will be cleared, providing at least 1m walkways. |  |  |  | Staff are aware they are responsible for sticking to paths which are clear and safe to use, and will not attempt to use unsafe or obstructed paths.  Staff able to assist with gritting/clearing paths etc. should be established prior to being required. This is so that they can be given appropriate training and where necessary, appropriate footwear. |  |
| **Travel in adverse weather.** | **Staff**  **Pupils** |  |  |  | The Head will make the decision, based on current conditions and predictions of weather over the next 24 hours, whether or not the school is safe to open.  Staff and Parents will be informed that they should only travel to site if it is safe to do so.  The school will maintain communication with parents during adverse weather, to avoid unnecessary journeys.  The school will maintain contact with school transport providers and regularly review changing weather conditions. It may be necessary to close the school early in certain situations, to ensure staff and pupils can return home safely. |  |  |  | The school has an adverse weather policy in place for maintaining provision during adverse weather, where it is safe to do so.  A nominated local member of staff will monitor weather conditions during adverse weather, and assess, in conjunction with SLT, whether it is safe to open the school. |  |
| **Gritting/Clearing Snow – Manual Handling** | **Staff** |  |  |  | Staff nominated to clear walkways or grit have appropriate manual handling training.  Staff nominated to clear walkways or grit have appropriate clothing, footwear and equipment (shovels, grit spreader)  Only areas key to the opening of the school will be cleared. Large areas such as play areas or sports fields will not be cleared. |  |  |  |  |  |

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| Initial Assessment  Review Date | **Risk Assessment assessed, reviewed by the following competent person:** | **Tasks and control measures reviewed by the Governing Body:** |
| Name  (PRINT) |  | Name (PRINT): |
| Signature: |  | Signature:  Date: |
| Next Review Date: | Your workplace will change over time. You are likely to bring in new equipment, substances and procedures. There may be advances in technology. You may have an accident or a case of ill health.  You should review your risk assessment:   * if it is no longer valid * if there has been a significant change | |