

Practical guidance for completing a step down on Mosaic.

Early Help Assessment Step Down

Sections

- 1. Family Details and Consent
- 2. Summary of Presenting Needs
- 3. Early Help Assessment – Part 2
- 4. Actions Taken

indicates completed section

1. Family Details and Consent

Step Down Date*

Details of person completing the form

Area

Select locality

Child/Young Person's Details

Name	DOB
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Family Members & Contact Details

Person Name	Date of Birth/EDD	Gender	Ethnic Origin	Main Address	Main Telephone Number	Mobile Number	Email Address	Nursery/School/College/Place of Work	Relationship
<div style="border: 2px solid red; padding: 5px; display: inline-block;">Insert all siblings and parents</div>									

Involved Professionals

Name	Organisation	Contact
<div style="border: 2px solid red; padding: 5px; display: inline-block;">Insert any professionals working with the family</div>		

CONSENT- it is important that this is read and completed with the family. It is your responsibility to ensure that consent has been obtained.

Information Sharing & Consent

This form belongs to your family. It is to help you record information and make a plan. The information you share with us will only be shared with those agencies that will help you and your family. We will only share this information without your consent if you or your children are in danger. You should keep a copy of this form for your information. You can withdraw consent for support from Early Help at any time.

For details on the Council's privacy notice please visit https://www.herefordshire.gov.uk/privacy_notice

Verify that the above has been explained and agreed by the client.

Data Protection

Social worker's details-click find to insert,

Data Protection and the information contained within this document has been explained to the family or young person by:*

Email

Date*

Who gave their consent?

I give consent to this assessment (please insert parent or young person's name)

Section completed

need and the services which can potentially offer support

Crime & Anti-Social Behaviour

Child involved in crime in the last 12 months

Adult / Child involved in Anti-Social Behaviour in last 12 months

Adult due for parole within 12 months with parental responsibility

Adult on Licence/ Supervision / Community Order / Suspended Sentence with parental responsibility

Adult / Child involved in offending behaviour

School Attendance Issues

Child with attendance issues

Child in receipt of 3 fixed term exclusions or has been permanently excluded

Child in educational provision for behavioural difficulties

Child not registered with a school or alternative educational provision

Tick all the presenting needs for the whole family, i.e. worklessness or crime

Presenting Needs & Additional Information

What type of support is recommended?

Family Support Request

Children's Centre Request

Review progress only

Other - please state

Following consultation with the EHC team, please tick appropriate box.

The next part (**mapping**) should pull through from the assessment. This will need to be checked and any information not appropriate to share with early help should be removed or any additional or updated information can be added to support the EHA.

It is followed by the wellbeing action plan. It is easy to overlook but is a mandatory field. This is important guidance for early help workers. It needs to be SMART and contain clear guidance regarding what is required. Please also state what the social worker has already done, i.e. referral to WMWA.

Mapping

What are we worried about? – wellbeing concerns

In November 2019 dad Graham was found 'asleep' by Callum and when the ambulance was called it was further trauma for Callum who had already lost his mum. He has understandably struggled with grief. He started smoking dope as this made him forget all the sad things. This has become worse over time and cocaine. He has also been giving other young people cannabis and Xanax.

This weekend Callum went home to nana and granddad's house in a highly agitated state. His pulse was high on Xanax, cannabis and something else. He is still feeling the effects of this 4 days later.

Callum' drug use – cannabis, prescription drugs and cocaine – is affecting his health and behaviour. Callum is aggressive to his Nana and sister and they are frightened they are going to get hurt. The Nana and Callum is getting other young people to use drugs and one girl recently was taken to A&E, it affected her. Callum has previously had toothache and some decay causing him to feel pain and need a tooth re

What's working well? – Existing strengths

When he is not using drugs Callum is very loving and helpful. He will do jobs around the house for his Nana up until 6 months ago was part of a football team.

Callum is a bright young man who school say is capable of doing well, he has friends and is a popular person. School had sorted out a work placement for Callum with an electrician as his goal is to be an electrician. Nana and granddad have been very supportive of Callum and always want the best for him. They go to work taking friends home.

Callum is always very well turned out, washed, clean clothes etc.

Complicating Factors

Callum' Mum and Dad both died from alcohol and substance abuse
Callum has refused to see the dentist.

Existing wellbeing

Wellbeing Plan (please complete with family)*

What needs to happen – including by whom

Outcome

Achievable Timescale

Add

Click **find** to insert each outcome and action. These should be clear outcome based.

Wellbeing Plan (please complete with family)*

What needs to happen – including by whom

Outcome

Achievable Timescale

Callum continues to meet with his support worker from Turning point regularly

Callum no longer smokes cannabis

03/09/21

Callum completes sessions with CAMHS

Callum feels happier and no longer gets angry

03/09/21

Add

The key person is nominated by the family and has agreed to undertake this role. Social worker to insert date when this conversation took place.

Details of Key Person involved in Early Help Assessment

Key Person* -- Please Select --

Name

Date Key Person consulted*

Select open to early help and EHC team manager




Next actions

Select action

Pass to worker

Note

Priority

 Urgent  Normal  Low

The step down plan will now appear in EHC team manager's incoming workflow.