Herefordshire.gov.uk

APPLICATION FOR A GRANITE PLAQUE ON THE GRANITE OCTAGONAL PLANTER IN THE GARDEN OF REFLECTION

This is an interactive PDF form which you can electronically type into the fields or print to fill out manually.

To be completed by the Applicant and returned to Bereavement Services, Crematorium Office, Westfaling Street, Hereford HR4 0JE Tel: 01432 383200.

This Granite Octagonal Planter Memorial is a free standing memorial situated in The Garden of Reflection. A selection of small vases at the base of each of the eight faces enables the bereaved to place flowers for their loved ones.

Granite plaques, 6" wide x 3" deep with a gilded inscription are placed for an initial 10-year period although the lease is available for renewal at any time. Spaces can be reserved for future use if required (subject to the payment of the lease).

Granite plaques are ordered on an individual basis and take approximately 6 - 8 weeks.

The lease will commence on the day the plaque has been fitted.

Cremated remains are scattered on the surrounding lawn areas.

Floral tributes are permitted in the vase on this memorial only.

NO MORE than ONE LETTER or NUMBER must be written in each box DO NOT FORGET TO INCLUDE SPACES IN YOUR INSCRIPTION. A space counts as a letter or number.

We will centre the text on the tablet; this guide box is only to aid your choice of inscription. The inscription **MUST** be clearly written in block capitals.

Black shaded boxes are to represent the holes for the tablet to be fixed to the memorial – DO NOT USE.

INSCRIPTION GUIDE BOX FOR A PLANTER MEMORIAL TABLET 6" X 3"

1								
2								
3								
4								
5								

HEREFORDSHIRE COUNCIL reserve the right to vary any inscriptions as may be found necessary or to refuse an application which is considered unsuitable.

Plaques need be r	e-made to add a further	inscription.	Please tick where appropriate.							
This application is for	a replacement plaque	Plaque num	ber, if known:							
I wish to retain the or	iginal plaque I will col	lect T	elephone No:							
Herefordshire Counc	il may recycle the original pl	laque P	ease post (P&P applies)							
Please be advised that we will endeavour to remove the plaque intact. However, there may be circumstances beyond our control that prevents us from doing so.										
		(Cheque	heques payable to Herefordshire Council)							
l enclose a payment o	f£	(Cash ar	(Cash and Card payments are also accepted)							
I confirm the inscription is correct and that the memorial plaque will be placed for an initial 10-year period. The obligations of the Council under this lease do not extend to the repair, renewal or replacement of any plaque unless the need for such repair, renewal or replacement is due to the negligence of the Council, its employees, contractors or other persons under the Council's control										
No floral tributes are permitted in the Garden of Reflection, only in the vase on this memorial.										
Date	Signature									
PLEASE PRINT YOUR NAME, ADDRESS AND OTHER DETAILS BELOW:										
Please print: Mr	Mrs Miss Ms									
Address										
Postcode										
Tel. No:		E-Mail Address								
Please notify Bereavement Services of any changes to these details										
On completing this fo	rm, please return it to:									
HEREFORDSHIRE COUNCIL Bereavement Services Crematorium Office Westfaling Street HEREFORD HR4 0JE Email: bereavement@herefordshire.gov.uk Tel: 01432 383200										
Herefordshire Council is the Data Controller under data protection law and will use the information you provide on this form in order to process your application. The legal basis for processing this data is our legal obligations for providing bereavement services. We will keep your data in accordance with our Record Retention Schedule. Where necessary we may share this personal data with partner organisations for the protection of public funds administered which may include the prevention or detection of fraud and auditing purposes. Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office https://ico.org.uk/										
For Office Use	Cremation No:	Lease	Dates:							
EBS 018/16	Invoice No: Receipt N	o: Garde	n of Reflection Position: Row: No:							
25/09/2019	Date Ordered:	Fix SI	eet No:							
Credit/Debit payment:	Order No:	Remo	val Sheet No:							
Cash payment:	Additional Lease Years:	Fix Le	tter Sent:							
A/C to Funeral Director:	Cheque No:	Scan	ied:							