
LAND DRAINAGE ACT 1991 & 1994

Application for Ordinary Watercourse Flood Defence Consent

IMPORTANT NOTE:

Please read through the guidance notes and the application form carefully before you fill the form in.

A fully and accurately completed form will greatly assist us in processing your application quickly.

If you have any queries please contact us before submitting your application.

Please complete in block letters using BLACK INK.

1. Details of Applicant

Name: _____ Contact (if different): _____

Address: _____

Postcode: _____

Daytime Tel.No: _____ Mob No: _____

Email: _____

2. Agent Details (e.g. Consultant Land Agent – if applicable)

Name: _____ Contact (if different): _____

Address: _____

Postcode: _____

Daytime Tel.No: _____ Mob No: _____

Email: _____

3. Applicants interest in the land

4. Location

Location of proposed works: _____

Name of Watercourse (if known): _____

Parish / Town: _____

Ordinance Survey Grid Ref: _____

5. Description & purpose of proposed works

Number of Structures: _____

6. Description & reference number of all plans & sections submitted

7. Construction Details

State whether works are to be permanent or temporary: _____

If temporary, state duration required: _____

For all works, state anticipated construction start date: _____

8. Environment Agency Interests

In addition to the works listed in Section 7, do the proposed works involve any of the following?
(please tick appropriate boxes)

	YES	NO
Discharge of effluent?		
Discharge of surface water?		
An impounding of a watercourse?		
Abstraction of water from a watercourse?		
Construction or landscaping works (temporary or permanent) adjacent to a watercourse?		
Will this system discharge to Highways Drainage System?		
Will this system discharge to water company sewer system?		
Will these works increase the flow to systems owned by highway or water companies?		
Do these works involve or affect any of the following? <ul style="list-style-type: none"> • Impounding (holding back a watercourse) • Abstracting (removing) water • Fish or Fisheries • Disposing of Waste Material • Water Quality 		
Are the works associated with Sustainable Urban Drainage (SUDS)?		

If yes, please contact the Environment Agency on 03708 506 506.

9. Planning Approvals

If Planning Approval has been granted please state:

Planning Authority:

Application No:

Approval Date:

Conditions:

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10. Maintaining the structure

Name, address & contact details of person or organisation responsible for maintaining the structure on completion.

Name: _____ Contact (if different): _____

Address: _____

Postcode: _____

Daytime Tel.No: _____ Mob No: _____

Email: _____

11. Effects on the environment

Please provide brief details of the effect the work will have on the environment together with any proposals for improvements you will make or action you will take to compensate for the effects.

12. Flood risk considerations

Please provide brief details of flood risk considerations together with your proposals for mitigation of flood risk.

13. Checklist

Please read through this checklist and tick the items you are sending with this application.

- Completed Form
- Copy of site /area plans
- Copy of detail plan with sections
- Method Statement
- Environmental / Ecological Reports
- Application fee - £50.00 per structure
(please make cheque payable to 'Herefordshire Council')

14. The Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to;

- Offer you documents or services relating to environmental matters;
- Consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, Welsh Government);
- Carry out research into environmental issues and develop solutions to problems;
- Provide information from the public register to anyone who asks;
- Prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- Assess whether customers are satisfied with our service and improve it where necessary; and
- Respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

15. Declaration

By signing below you are declaring that:

- You have enclosed suitable plans sufficient to show clearly the location of the proposed works together with plans and sections showing details of the proposed works to a scale appropriate to the nature of the works and any relevant calculations.
- You apply for Land Drainage Consent to carry out works as described in this application form and supporting documents and as far as you know, the information you have provided, including the map and any supporting documents is true.
- You enclose a cheque for £50.00 to cover the cost of this application (cheques should be made payable to 'Herefordshire Council').
- You will not commence any works without the prior written Flood Defence Consent from Herefordshire Council.

Signature:

Name:

Organisation / Position:

Today's Date (DD/MM/YYYY):

Next Steps

Please return this application form together with any supporting documents to us at:

Directorate Services Team
Herefordshire Council
Plough Lane
Hereford
HR4 0LE

General Enquiries: 01432 261 800
Email: dst@herefordshire.gov.uk
Website: www.herefordshire.co.uk/floods