



**Herefordshire**

**Biological**

**Records**

**Centre**

**Email – hbrc@herefordshire.gov.uk**

**Post – HBRC, P O Box 230, Hereford,  
HR1 2ZB**

**Telephone – 01432 261538**

**Website Coming Soon!!!**

If you would like to receive invitations to future HBRC events please fill  
in the form below

Contact Details

Please complete and return to HBRC at the above address by post or email.

Title \_\_\_\_\_ First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Email Address \_\_\_\_\_

Telephone No. \_\_\_\_\_

Preferred method of contact POST / EMAIL

Area of Interest \_\_\_\_\_  
\_\_\_\_\_

Organisation (if applicable) \_\_\_\_\_

Role (if applicable) \_\_\_\_\_

(If you require further information please contact HBRC and request to see the HBRC  
Privacy Statement)



## About HBRC

**HBRC** is the Local Biological Records Centre for the County of Herefordshire.

A Biological Records Centre is defined as –

*“a not-for-profit service run in partnership for the public benefit, which collects, collates manages and disseminates information of known quality relating to wildlife, wildlife sites and habitats of a defined geographical area”.*

**HBRC's** main aim is to provide as wide access as is possible to both species and habitat records for the County of Herefordshire whilst at the same time assisting in the protection of those same species and habitats.

**HBRC's** database currently holds over 300,000 records.

These records are used to inform, educate and to provide real data upon which environmentalists, ecologists and planners, and other individuals and organisations can base decisions.

**HBRC** deals with all data for Herefordshire's wildlife, biodiversity, nature, habitats and wildlife sites.

We also aim to provide support for biological recording and for biological recorders within the County of Herefordshire.

The data held by **HBRC** is also used in Regional and National Projects helping to conserve biodiversity on a larger scale.

## Herefordshire Biological Records Centre

### How to Make a Biological Record

Have you seen a bird in your garden, a badger on the road, have you got squirrels on your bird table? Do you ever wonder who to tell?

HBRC are always keen to hear from you about plants and animals that you have seen to help us build a picture of the wildlife in Herefordshire.

If you want to tell us about a plant or animal you have seen first you must make sure you have the right information

**WHO – That's you!**  
Your name or the name of the person who saw the record and contact details. We need this so that if we have any questions about the record we can get in touch with you.

**WHAT – What did you see?**  
You need to tell us what you saw and give us as much information as possible about what it was doing.

*E.g. 'I saw a badger dead on the road' or 'There is a sparrowhawk nesting in the tree at the bottom of my garden' or 'Otter footprints in the mud by the river'.*

If you aren't sure what you saw but you got a photograph of it please include this with your record. We can then send the photo to an expert who might be able to tell us what you saw, you never know it could be something that hasn't been recorded before!!

**WHERE – Where you saw it**  
A six or more figure grid reference is best but don't worry if you don't know the grid reference. An address, postcode or a description of where you saw it e.g. '*outside the post office in Breinton*' helps us to work out the grid reference so the more information you can give us about where you saw it the better.

**WHEN – The date when you saw it**  
Try to make this as detailed as possible and include the day, month and year

You then need to contact HBRC with the above information so that we can add the record to our database.

You can email us on [hbrc@herefordshire.gov.uk](mailto:hbrc@herefordshire.gov.uk)

You can ring us on 01432 261538

You can send us your records by post to HBRC, P.O. Box 230, Hereford, HR1 2ZB

HBRC are happy to provide you with paper or electronic recording forms so that you can keep a record of anything you see.

We look forward to receiving records from you!!

# How to Get Involved

Anyone can be a recorder!

We are interested in records of ANY wildlife within the county. Why not start by sending in the information about what you see in your garden or on your favourite walk? You can probably identify more things than you realise!

Identification of some things can be tricky, some species are easily mistaken for others. If in doubt, make notes and ideally TAKE A PICTURE. There are many resources available to help you, check your local library or try online e.g. [www.ispot.org.uk](http://www.ispot.org.uk) where you can upload your photos for others to view.

Herefordshire has a large number of active experienced recorders and naturalists who are often willing to help budding recorders develop their skills. Many of these belong to groups focussed on their particular interest. Why not try contacting those that interest you for more information:

## **Herefordshire Action for Mammals**

Mike Coleman, 1 Burdon Drive, Bartestree, Herefordshire,  
Tel: 01432 851186, Email: [herefordmammals@bigfoot.com](mailto:herefordmammals@bigfoot.com)

## **Herefordshire Amphibian and Reptile Team**

Richard & Phyl King, Woodlea, Little Dewchurch, Hereford, HR2 6PS.  
Tel: 01432 840421

## **Herefordshire Botanical Society**

Dr Judith Oakley, 9 Juniper Place, Ross-on-Wye, HR9 5UE  
Tel: 01989 567395 Email: [joakley2@toucansurf.com](mailto:joakley2@toucansurf.com)

## **Herefordshire Butterfly & Moth Group**

Robin Hemming, 17 Ash Grove View, Bodenham, Herefordshire. HR1 3LU  
Email: [robinhemming@btinternet.com](mailto:robinhemming@btinternet.com)

OR

Dean Fenton, Little Bury Farm, Leominster, HR6 0EB.  
Tel: 01568 611575 Email: [fenton@littleburyfarm.co.uk](mailto:fenton@littleburyfarm.co.uk)

## **Herefordshire Fungus Survey Group**

Mike Stroud, The Mill House, Cwmdru, Crickhowell, Powys. NP8 1SA  
Tel: 01874 730263 Email: [mikestroud1@btinternet.com](mailto:mikestroud1@btinternet.com)

## **Herefordshire Ornithological Club**

Tom Weale, Secretary, Foxholes, Bringsty Common, Worcester. WR6 5UN.  
Tel: 01886 821368 Email: [mailto:weale@tinyworld.co.uk](mailto:mailto:weale@tinyworld.co.uk)

## **Herefordshire Badger Group**

Louise Hamilton  
Tel: 01600 890830 Email: [herefordshire@badger-groups.org.uk](mailto:herefordshire@badger-groups.org.uk)



**General Recording Sheet**

*(Note available as MS Excel)*

**Herefordshire Biological Records Centre**

<b><u>Recorders Name:</u></b>	<b><u>Recorders Address:</u></b>
Telephone Number:	

Date Recorded	Site name/location and or Parish	Grid reference (6 figure preferred)	Species name (Scientific binomial and/or common name)	Comments (habitat, abundance, etc. Was this a live sighting or other evidence, etc.)
<i>e.g.</i> 15 <sup>th</sup> Oct 2006	Sample Farm– “Joys meadow”	SO987654	Badger	Hairs caught on barbed wire fence by meadow gate
<i>e.g.</i> 10 <sup>th</sup> July 2007	Pond next to Example Wood	SO12345678	<i>Lymnaea stagnalis</i> Gt Pond Snail	1 live specimen, in pond net

Please continue overleaf

Thank you for your records. Please return this form to: Herefordshire Biological Record Centre, P. O. Box 230, Hereford, HR1 2ZB.

By submitting information on this form I agree that it may be collated and disseminated manually or electronically, including the Internet, for environmental decision-making, education, research and other public benefit uses in accordance with HBRC’s Controlling Access to Data Policy. Names and contact details will be used in accordance with HBRC’s Privacy Statement, which is available on request. Your name will form part of the record that is collated and disseminated.

