

## Network Improvement (major projects)

The purpose of the Network Improvement Service is to provide seamless service delivery of public realm improvements and support the Herefordshire Council (HC) Transportation and Major Projects Teams in the development of studies, design and delivery of major schemes.

This also includes the delivery of the programme of improvement works (as established through the Core Strategy, Local Transport Plan, Highways Maintenance Plan and Transport Asset Management Planning) for all public realm assets.

BBLP will be responsible for each public realm improvement from scheme identification through to implementation. This includes procurement, feasibility studies, project and budget management, design, consultation, development and construction of each scheme.

### Who processes my data?

Under the General Data Protection Regulation (GDPR) the Council has a duty to inform you about how your personal data will be handled.

Herefordshire Council is the 'data controller' for the purposes of the GDPR and the information that you provide will be processed by the Council's Agent, Balfour Beatty Living Places, the 'data processor' for the purposes of the GDPR.

The Network Improvement Teams (Design & Build, Major Projects, and Delivery) will process your data on behalf of Herefordshire Council in accordance with:

- Highways Act, 1980
- Traffic Management Act, 2004
- New Roads & Street Works Act, 1991
- National Planning Policy Framework (NPPF) 2012
- Town and Country Planning Act 1992 subsequent revisions and additions
- Herefordshire Highway Maintenance Plan
- Herefordshire Local Transport Plan/Strategy and Policy
- Transport Asset Management Plan
- Any other current legislative documentation relating to network improvement major projects

### What is my data used for?

- Project Management
- Design of schemes
- Delivery of schemes
- Liaison with local Members and Parishes in identification, development, approval and construction of schemes
- Consultation on design and construction options and proposals
- Any other aspect of Network Improvements, relevant to this team, required by Herefordshire Council and in line with current legislation

### Who sees my data?

The Network Improvement Teams will process your data on behalf of Herefordshire Council and

### How long is my data kept for?

Your data is kept in accordance with our retention schedule, available on Herefordshire Council's website

### **What are your rights?**

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Further information is available from the Information Commissioner's Office at Information Commissioner's Office Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF Telephone: 01625 545 745, web site: [www.ico.gov.uk](http://www.ico.gov.uk)

You can find further information about the processing of your data on Herefordshire Council's [data protection page](#).

You can contact the council's Data Protection Officer, Carol Trachonitis:

Email: [informationgovernance@herefordshire.gov.uk](mailto:informationgovernance@herefordshire.gov.uk)