

HIGHWAY RECORDS PROTOCOL APPLICATION FORM AMENDMENTS TO HEREFORDSHIRE COUNCIL'S HIGHWAY RECORDS

To: Public Rights of Way, Balfour Beatty, Unit 3 Thorn Business Park, Rotherwas, Hereford, HR2 6JT

I/We (name of applicant)

of (address)

Phone No.: E-mail:

hereby request that the *Herefordshire Council s36(6) Highways Act 1980 List of Streets (highways maintainable at public expense) / New Roads & Street Works Act 1991 Street Works Register / Local Street Gazetteer / other highway record* (*Delete those not applicable) be amended as follows:-

[Please note that this form cannot be used for making applications for Definitive Map Modification Orders under schedule 14, Wildlife & Countryside Act 1981.]

[DESCRIPTION OF AMENDMENT SOUGHT]

Please continue on a separate sheet if necessary

A map, clearly and accurately showing the amendment applied for, must be attached to this application. The scale of the map should be not less than 1:25,000. However, you are strongly advised to use a larger scale such as 1:10,000 or, ideally, 1:2,500. If you are submitting more than one application, a separate map will be required for each route.

GROUNDINGS FOR APPLICATION:

In all cases, it is necessary to demonstrate that the route is a highway. Additionally, for a route to be shown on the List of Streets, evidence is required that the route is maintainable at public expense.

(i) Please explain your grounds for believing that the route affected by the proposed amendment has highway status. (You may wish to cross reference this with the list of evidence relied on below.)

Please continue on a separate sheet if necessary

(ii) If appropriate, please explain your grounds for believing that the route affected by the proposed amendment is maintainable at public expense. (You may wish to cross reference this with the list of evidence relied on below.)

Please continue on a separate sheet if necessary

LIST OF EVIDENCE RELIED ON

Please complete the table below bearing in mind that your application must be supported by sufficient evidence to prove, on the balance of probabilities, the amendment sought. You should attach copies of all evidence you intend to rely on except where the original documents are already in the possession of the Council, for instance at Herefordshire Archive & Records Centre or the Library, when a copy is not required. In this case, it is sufficient to give an accurate reference (including section / page number where appropriate) so that the source document can be easily located. Exemption from the requirement to make copies will be made where photocopying or photography is prohibited by the document custodian, but this should be confirmed in writing. Applicants may find it useful to refer to "Definitive Map Modification Order Research Guidance Information", in researching evidence in support of their application. It is available on Herefordshire Council's website at https://www.herefordshire.gov.uk/info/200136/travel_and_transport/211/definitive_map/3

	Title of Document	Source including reference no.	Significance of document	Copy attached?
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Please continue on a separate sheet if necessary

LANDOWNERSHIP / OCCUPATION

If known, please list below the names and addresses of anyone you believe to be an owner or occupier of land affected by this application. This includes land that is adjacent to a route that is subject to the proposed amendment. Please attach a separate plan that shows the ownership of these persons insofar as it affects the route.

	Name of person or organisation	Address	Telephone No.	E-mail address
1				
2				
3				
4				

Please continue on a separate sheet if necessary

PRIORITISATION

Duly made applications received by the Council will be prioritised according to the criteria used by the Council to prioritise Definitive Map Modification Order applications. For this purpose you may wish to explain in the box below what public benefit you believe will arise from the amendment proposed.

Please continue on a separate sheet if necessary

DECLARATION

I/We understand that the information I/we have provided, including this application form, may be made available to third parties.

Signed:

Date: