

# Queenswood Tree Adoption Application Form

Please complete this form and the Queenswood Ranger will contact you as soon as possible to discuss your tree adoption.

Name: .....

Address: .....

.....

Postcode: .....

Daytime Telephone Number: .....

email: .....

Please give details of who the tree will be adopted for/reason for adoption:

.....

*If you have already discussed your project with the Queenswood Ranger and would like to pay for your tree adoption please complete the other side of this form.*

## *The Queenswood Tree Guarantee*

*A tree is adopted for the normal lifespan of that tree but:*

- In the unlikely event of any tree failing (or having to be completely felled for Health & Safety or management works) within 10 years of the date of adoption then it will be replaced free of charge with a best matched alternative selected by the Queenswood Management Team in an appropriate site in the arboretum.

*We will record your contact details in the Queenswood Tree Database and if we replace your tree all reasonable steps will be taken to contact you to advise you of the situation. The change of tree will be recorded in the Queenswood Tree Database.*

- If after 10 years the tree is unsuccessful then your sponsorship will be deemed to have ended and we will not normally contact you. Should an enquiry be made, the Queenswood Management Team reserve the right to make a charge for any replacement tree offered or agreed.

If you would like to pay for your tree adoption please complete this side of the form. Please make all cheques payable to 'Queenswood Coronation Fund' and please do not send cash through the post.

Please write the inscription you would like to appear on your plaque in the space below:

I/we would like to adopt a tree at Queenswood Country Park & Arboretum and enclose the sum of £200.00

Signed: .....

Date: .....

*giftaid it*

Using Gift Aid means that for every pound you give, The Queenswood Coronation Fund get an extra 20 pence from the Inland Revenue, helping your donation go further.

So if you want your donation to go further, Gift Aid It - just tick the box below and send the form back to us.

I want all donations I've made since 6th April 2000 and all donations in the future to be Gift Aid until I notify you otherwise.

To qualify for Gift Aid, you must be a UK tax payer and what you pay in income tax or capital gains tax must at least equal the amount we will claim in the tax year.

Please feel free to contact us if you would like to discuss Gift Aid or making an alternative donation.

**FOR OFFICE USE ONLY**

Tree species .....

New planting       Existing Tree

Tree Number .....

Adoption complete       Letter sent

**Notes:**