



## **ADMISSIONS POLICY**

Reviewed and updated  
2009 for year 2011/12

WESTON-UNDER-PENYARD C.E.PRIAMRY SCHOOL  
ADMISSIONS POLICY

Which school will my child go to?

Each school has a geographical area known as its Catchment Area. Children living within this area are normally offered a place at this school unless parents express a preference for a different school. Our Catchment Area lies within the following boundaries: Lea, Drybrook, Hope Mansell, Hildersley Roundabout and Bromsash. Parents considering sending their children to our school are encouraged to visit with their children during the school day to see the school within a working context. Appointments are made via the School Administrator.

Parents who live outside the catchment area can state a preference.

When will my child start school?

Children do not legally have to start school until the term after their 5<sup>th</sup> birthday. However most schools within the area operate a one admission policy offering all children to commence school in the autumn term within the academic year in which their 5<sup>th</sup> birthday falls. This is known as the reception year within the framework of the Foundation stage of education. At our school all reception children start at the beginning of the Autumn Term on a full time basis but are allowed to be collected from the school following discussion about their individual needs with their Reception Teacher. All children are offered two Induction Days in the summer term preceding their entry, when parents will have the opportunity to meet members of staff and learn a little about school procedures, reading, school activities and how they can be involved in school. We also hold an information evening for parents at which we hand out the Information Booklet for New Parents.

How do we apply for a place?

Parents are automatically sent a pack from the Local Authority when their child is 3 years old which includes PA1 form. Once completed the form is returned to the Local Authority who then allocate places. The school and parents are notified of places by mid March of the academic year before the autumn term the children are due to start school. Our school is fully inclusive and welcomes children of all abilities, regardless of race or religion. Our current admission limit is 13 per year group, and places are offered according to the following criteria:

1. Pupils in the 'Looked After' system, where the approved agencies agree that the preferred school meets the child's social, pastoral and educational needs.
2. Children from the catchment area.
3. Children with brothers and/or sisters already at the school.
4. Children whose parents are actively involved in the worship of a Christian Church and wish their children to be educated at a Christian Church School.
5. Children with particular medical, social or educational needs. Production of medical information may be required.
6. The location of the child's home in relation to the school, priority will be given to the nearest.

If the number of applications for places at our school is within the published admission number set for the school (13), we will allocate places to everyone who applies.

What happens if my child is not offered a place?

If the number of applications for places at our school is higher than the published admission number set for the school (13), applications will be considered against the criteria set out above.

**In addition, please note that we will always give priority to those who have actually applied for places over those who fulfill any of the criteria but have not actually made an application.**

Parents have the right to appeal to the Governing Body against an admissions decision.

This should be sent via email to [admin@weston-under-penyard.hereford.sch.uk](mailto:admin@weston-under-penyard.hereford.sch.uk) or by post to:

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School Lane  
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