

Information Sharing Arrangements

Children's Trust Board members approved these arrangements.

Commissioning Framework

Children's Trust Board recognized the results of the work undertaken in this area. It is to be proposed that the commissioning for Herefordshire Public Services Partnership, Health and Social Care for Women and Children to be carried out via one group ie through Children's Trust. An initial meeting to take place today, CB will feedback to group in 2 months time.

Children's Trust Communications Strategy

The Children's Trust Board did not approve the suggested Children's Trust logo. More work in this area needs to be carried out. Members expressed their concerns in relation to the young person who had designed the logo. It was confirmed that his design would be used in the future e.g. the new Children and Young People's Plan or newsletters. Members expressed further concern as to the message that this would send out to young people. It was recognized that careful consideration when working with young people needs to be given in the future. The group asked the Chair to raise these concerns with the Board.

ABG

PL updated members on the new Governments announcements in relation to funding cuts. Due to cuts in funding a fact finding exercise is being carried out looking at flexibility within contracting of grants e.g. what is contractually committed or paying salaries. It is not known locally how much money will have to be given back to central government. Message circulated to all policy and delivery groups to stop spending money and to confirm what has been contracted for the remainder of the year. The small underspend on ABG of £53k will automatically be pulled back this year. LPSA reward money for achievement of targets, revenue may well be called upon. Now waiting Budget announcements later in June.

Group members discussed the implications and agreed:

- PG to liaise with Ruth Taylor to confirm commitments linked to ABG allocations. To advise Management Group of position .
- PG to advise lead officers to hold spend apart from salaries and contractual commitments pending further decisions.

Action items	Person responsible	Deadline
<ul style="list-style-type: none">• Executive summary of Working Together to be sent out with minutes	KD/VC	Immediate Action
<ul style="list-style-type: none">• PG to liaise with Ruth Taylor over ABG funding. To gain confirmation of current commitments. To report back to Management Group linking information to each outcome area.	PG	Immediate Action
<ul style="list-style-type: none">• Commissioning development to be on September Agenda	VC	September '10

Agenda item: **Outcome Group Progress Reports – May Meetings** **Presenter:** **All Outcome Group Chairs**
4 (papers previously circulated)

Discussion:

Outcome leads talked through their report cards. Additional comments were added:

Economic Well-Being – PR

General Update:

- Representative from Economic Well-Being Development Partnership group to be invited to join outcome group
- Service Level Agreement between schools and Connexions being updated.

Key Successes in the period:

- Engagement of Head of Service 11-10 Integrated Services to the group

Challenges and Issues

- Changes in government policy and cutting of grants e.g. £60 million for Diplomas

Enjoy & Achieve – DS

General Update

- Elected Home Educated Children Officer has identified that there is a gap in information relation to those children being educated at home and are not known about.

Key successes in the period

- Good progress made in relation extended services; increasing quarterly, will hit target by July (NI88)
- Excellent progress made in relation to permanent exclusions
- Playbuilder project successfully met year 1 target. Additional 14 play projects due to begin this year.

Positive Contribution – PG

PG gave update in absence of KB

Be Healthy – JB

JB gave the group an update on the Be Healthy group in the absence of SA

Shadow Board Report

General Update

- 30 new Shadow Board members were gained from the Making a Difference event in April.
- Young people have identified alcohol as being the biggest problem for young people in the county and will take this forward as their priority for 10/11.
- Shadow Board members to attend the Children & Young People's Pan Planning event 21 June.

Group members discussed the use of Bottle Top website. It was agreed that information regarding the website should be recirculated to schools.

Attendance and membership of the Shadow Board was discussed. It was agreed that the group needs to represent the wide range of ages from primary to college. The difficulty for members of the Shadow Board to attend the meetings involving 1 full day out of school per month was highlighted by DS.

It was suggested that primary representation from each cluster group would be a possibility.

Workbase representation needs to be on the Shadow Board. PG to discuss with PR, JP and Andy Preedy (AP)

Management Group – report card needs completing for the Board

- ABG grant allocations have been discussed and agreed
- Secondary Headteacher representation on outcome groups has now been resolved
- Work carried out on 10/11 delivery plans proved to be a very valuable exercise with coherent, joined up approach.

Action items	Person responsible	Deadline
• PR to write to Economic Development Partnership to invite a member to sit on the Economic Well-being Outcome Group	PR	June ' 10
• Primary and Workbase representation on the Shadow Board to be discussed.	PG/JP/PR/ AP	June 10
• Bottletop web site information to be re-circulated	PG	June '10
• Report card to be updated for circulation to outcome groups and Board	VC	Immediate Action

Agenda item: 5	Quarter 4 Performance Management Service Management	Presenter:	All Outcome Group Chairs
	Report Cards form each outcome group (papers previously circulated)		

Discussion:

Enjoy & Achieve – DS

Wording to be amended: Replace “pleased with” with “Good” for both extended services and permanent exclusions progress, with rationale.

Economic Well-Being - PR

PR confirmed that he has requested Ian Sockett (Performance Improvement) to look at data relating to young apprenticeships.

Check the 5.9% NEET figure to ascertain if it covers the whole of the financial year. PR has asked Connexions for a breakdown of the data as to who is included in the 5.9%. Need to calculate narrative under key success.

The review targets set for next year in relation to NI 79 Achievement of Level 2 qualification by the age 19 and NI 91 Participation of 17 year olds in education of training.

Questioned targets for next years targets 79% and 83%. PR to take it back to the group.

Positive Contribution – PG

Clarity required in relation to Young People’s participation in positive activities (NI 110) does this include local data relating to Physical Education ?

First time entrants to the youth justice system ages 10-17 (NI 111) – to check why data is not available.

Management group members queried the percentage rate for Rate of proven re-offending by young offenders (NI 19). Rag rating to be confirmed.

Concerns were raised at the the current status of the Positive Contribution Outcome Group in relation to attendance and progress made. CB to liaise with KB.

Management Group members agreed that there is a need to market the outcome groups in a more positive manner to encourage school representation on the groups. PR and JP to meet to discuss appropriate engagement with primary schools and the Economic Well-Being outcome group.

Be Healthy - JB

Breast feeding Herefordshire has done well in past and met the targets but is currently failing. All projects have ceased and Baby Friendly accreditation not gained.

Obesity –there was an acknowledgement by outcome group members that the group could be doing more to move this forward. There is a need to utilise existing resources to reach a wider group of children.

It was agreed that an update on what joined up work is underway to tackle Obesity should be presented at the next Management Group meeting.

It was confirmed that alcohol issues are captured under substance misuse.

2010/11 Be Healthy Delivery Plan to have specific actions around alcohol.

Teenage pregnancy abortion rates need more clarification, possibly linked to postcodes.

Target for Chlamydia testing is set very high with high proportion of General Practitioners to meet target. Locally the target is not being met. Data is based upon numbers of young people screened as opposed to prevalence.

JB to report on what Be Healthy outcome group are doing to address the issue.

It was confirmed that the Stay Safe report will come to the Management Group in future.

Shadow Board Film

Group members viewed the promotional Shadow Board DVD.

DVD has been distributed to all schools. Concerns were raised by group members representing schools as they do not appear to have received a copy of the DVD.

Action items	Person responsible	Deadline
<ul style="list-style-type: none">• Economic Well-Being outcome group to review targets for both NI 79 and NI 91	PR	July 10
<ul style="list-style-type: none">• CB to liaise with KB over attendance and effectiveness of Positive Contribution Outcome Group	CB/KB	Immediate Action
<ul style="list-style-type: none">• PR and JP to meet to discuss Primary School Headteacher representation on the EWB.	PR/JP	Immediate Action
<ul style="list-style-type: none">• Obesity update to come to next Management Group meeting		22/06/10
<ul style="list-style-type: none">• Check the distribution of the Shadow Board DVD to schools	PG	Immediate Action

Agenda item: 10/11 Delivery Plans
6 (paper previously circulated)

Presenter: SA/CB

Discussion:

It was agreed to defer Agenda item until the next meeting

Agenda item: Parenting and Family Support
7 Strategy
(paper previously circulated)

Presenter: PG

Discussion:

PG talked through her report and presented the members with the draft copy of the Parenting and

Family Support Strategy for their information and comment before going out for wider consultation. Herefordshire current Parenting Strategy was approved in September 2008 as an initial phase in developing a full strategy.

The current Strategy group had agreed the following recommendations for Management Group to consider:

- Role and responsibilities of the Parenting Commissioner are agreed and recognised by all Children’s Trust partners as the co-ordinating mechanism for parenting and family support commissioning.
- Strategy Group to be retitled the Parenting and Family Support Strategy Group which will report to the Management Group
- Strategy Group terms of reference to be reviewed to ensure representative are at senior management level to direct resources and actions as required
- Children’s Trust Board and Management Group to drive this work through their individual agencies.
- In line with the draft Herefordshire Children’s Trust Commissioning Framework the role of a Parenting Lead or Champion is identified.

Think Family Conference will be taking place in June and will involve professionals supporting parents. The aim of the conference is to map what is currently happening to support parents, ensure that parents know when and how to use supporting programmes.

It was agreed that the Parenting Handbook produced by HSCB to be used as a supporting resource. Clarification of how the strategy relates to No Wrong Door is required.

It was agreed that data is required relating to family relationships e.g. child living with both parents, grandparents etc

It was agreed that all strategies need to be placed on the Children's Trust web pages.

Strategy to go out for 8 week consultation period following Think Family Conference, then to be presented to the Shadow Board. To come back to the Management Group in September.

Action items	Person responsible	Deadline
• All Strategies to be made available on the Children’s Trust web site	PG/VC	July ‘10
• Parenting and Family Support Strategy update to be on September Agenda	VC	

Agenda item: **Children’s Trust Statutory Guidance Proposals for Herefordshire** **Presenter:** **PG**
8 (paper previously circulated)

Discussion:

It was confirmed that the report is a working document for the Management Group members to consider and discuss.

- The Children’s Trust Board was placed on a statutory footing in April 2010.
- Responsibility for developing, publishing and reviewing the CYPP now sits with the Children’s Trust Board.
- The new CYPP should focus on what each partner can bring to the plan.

- Responsibility for implementing the CYPP sits with partners. The Children's Trust Board's role is to monitor the extent to which partners act in accordance with the plan.
- Membership on the Board has been extended to include Schools, FE and sixth form colleges and Jobcentre Plus.

The report highlighted the proposals for Herefordshire in line with the new guidance and the roles and responsibilities of the Board and individual partners regarding the Children and Young People's Plan.

Members representing Primary and Secondary schools requested that Steve Rogers, Head of School Improvement, should be considered for membership on the Children's Trust Board in order to represent schools.

The paper is to be presented to the Children's Trust Board. Members were in general agreement but requested to feedback any suggestions to PG.

PG confirmed at the 21 June CYPP Event that each outcome group lead would have a 10 minute slot each to present an overview of each group.

Action items	Person responsible	Deadline
<ul style="list-style-type: none"> • All members to give feedback / suggestion to PG on the proposals for Herefordshire Children's Trust in response to new statutory guidance via email 	ALL	June 10
<ul style="list-style-type: none"> • All outcome group chairs to be given 10 minute slot at 21 June Planning event. 	All Chairs	21/06/10

Agenda item: CAA Self Assessment
9 (paper previously circulated) **Presenter:** HP Support Team

Discussion:

PL confirmed that with the new government in place the CAA will be removed with immediate effect. It is not know what will be put in place.

Herefordshire Partnership Board agreed that it would still be useful to pick up on some issues covered by the CAA but in a more flexible manner in relation to deadlines.

The 5 July round table event is still to take place and it is felt that it would be beneficial to pull information together before this event.

It was suggested that the report format or delivery plan could be used to look at progress made. It was agreed that more commentary would be required for clarity.

PG to represent the Children's Trust Board at 5 July meeting.

Agenda item: Any Other Business
11 **Presenter:**

Discussion:

None

Meeting ended 12.30pm

Date and times of future meetings

Tuesday 22 June 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 20 July 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 21 September 2010	2.30 - 5.30	Room 3 Blackfriars
Tuesday 2 November 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 29 November 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 25 January 2011	2.00 - 5.00	Room 3 Blackfriars
Tuesday 28 February 2011	2.00 - 5.00	Room 3 Blackfriars
Tuesday 22 March 2011	2.00 - 5.00	Room 3 Blackfriars