

Library Donations Policy

- We are happy to consider potential donations from the public although we cannot take everything offered to us. There are cost, space and collection management implications with any donation accepted.
- Adult Fiction, both hardback and paperback, less than 12 months old can be accepted with the exception of condensed works e.g. Readers Digest. Condition should be as new.
- Adult Non fiction less than 12 months old can be accepted. Condition should be as new. Subject and currency of information will be considered before adding the title to stock. No encyclopaedias or parts of series can be accepted.
- Donations of local studies material are welcome, but we cannot guarantee that an item will remain where it is donated as Hereford Library houses the county local studies collection.
- Junior fiction including picture books can be accepted if less than 12 months old. The condition should be as new.
- Donations can be accepted at any library but we cannot guarantee that an item will stay at a particular location.
- Staff may decline donations that do not fall within our current stock guidelines (i.e. if they are not something we would buy ourselves because of age, condition, subject matter, etc).
- Donations will be subject to same stock editing guidelines as existing stock.
- Titles may be sold on in our book sales.
- We cannot return unwanted donations to the donor.
- We cannot accept donations of any other media.
- Letters of acknowledgement are not sent out as staff thank the member of the public at the point of donation.
- Offers of bulk donations should be referred to the Senior Stock Librarian to discuss with the potential donor.