

MEETING/EXHIBITION ROOM

APPLICATION FOR THE USE OF COUNTY COUNCIL PREMISES

Name of Organisation/Hirer

Name and address of Applicant

.....

.....

.....

Telephone Number Home Business

Applicants position in Organisation

Type of organisation (profit/non-profit making)

*Hire charge

Description of work to be exhibited

.....

.....

.....

.....

If this application is approved I undertake to pay the appropriate hiring fee (including any additional charges), to observe and be bound by the conditions of hiring and to indemnify the Council against any accidents or damage to Council property or injury to persons which may have incurred as a result of the hiring save and except in respect of any such accidents, damage or injury arising as a result of the negligence or breach of statutory duty of the Council.

Please note – Organisations/Hirers must have Public Liability Insurance Cover. This can be arranged by the Exhibitor, or the Council can arrange cover for you for a premium of 10% of the total hiring fee subject to a minimum of £2.00.

Date Signature of Applicant

Date Use Approved

*Hire Charges – The charge which is current at the time of the meeting or exhibition will apply. For 2006 the fee for an exhibition is £15 per week. Please see the attached sheet for details of hire charges concerning meetings/private views.