

Income & Awards

01432 260373

businessrates@herefordshire.gov.uk

APPLICATION FOR RURAL RATE RELIEF

BUSINESS RATES ACCOUNT NO:

Before filling in this form, please read the notes below.

Please complete this form in CAPITAL LETTERS and return it, with any additional information in support of your application, to: Business Rates, Herefordshire Council, PO Box 224, Hereford, HR1 2XW.

If you would like more information, advice or help with this form please contact the Business Rates Department by email at businessrates@herefordshire.gov.uk or telephone number (01432) 260373. Telephone lines are open from 8:45 am to 5:15 pm from Monday to Thursday and 8:45 am to 4:45 pm on Friday.

A. Name of ratepayer claiming relief

B. Address of the property for which relief is being claimed:

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C. Rateable Value: £

D. Name of the parish where the property is situated:

E. Property use: Is the property used, in whole or in part, as a:

General Store

Post Office

Food Shop

Public House

Petrol Filling Station (Please tick one box)

If the business carried out is not a general store, a post office, a food shop, a public house or a petrol filling station, please give a brief description of the nature of the business carried out at the property and explain how it is of benefit to the local community.

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..... (Please continue on a separate sheet if necessary)

F. The type of relief being claimed

Please tick the relevant box(es)

- Mandatory Relief, a rural general store, a food shop, or the sole post office, public house or petrol filling station in the rural settlement.
- Discretionary Relief

G. Declaration

I certify that the information given in this form is correct to the best of my knowledge and belief.

Signed Date

Print Name

Capacity Contact Phone Number

NOTES

A property will qualify for **mandatory relief** providing that it is within the boundaries of a qualifying rural settlement and:

- It has a rateable value of not more than £8,500 and is the sole post office, general store, or food shop;
- It has a rateable value of not more than £12,500 and is the sole public house or petrol filling station.

Note:

- A general store is one where business is carried on consisting wholly or mainly of the sale, by retail, of both food for human consumption (excluding confectionery) and general household goods.
- A food shop is one which sells food on a retail basis (this does not include premises such as cafes and takeaways).

A ratepayer is eligible to apply for **discretionary relief** providing the property is within the boundaries of a qualifying rural settlement, and:

- It meets the criteria of mandatory relief; or
- It has a rateable of £16,500 or less and is used for the purposes of a business that is of benefit to the local community;
- It is reasonable for the authority to grant relief having regard to the interests of persons liable to pay the Council Tax.