

## Income & Awards

01432 260360

counciltax@herefordshire.gov.uk

## CLAIM FOR COUNCIL TAX EXEMPTION - CLASS C

If you are the Council Taxpayer for a property which you believe may be eligible for exemption class C please see the relevant notes on the reverse of this form. Please complete the form and return it to:-  
Income & Awards, Council Tax Department, Herefordshire Council, PO Box 224, Hereford, HR1 2XW  
(Telephone 01432 260360)

***Please note: If you provide false information, you may be liable to prosecution***

Name and address of applicant: .....

Applicant's email address: .....

Applicant's contact phone number: .....

Address of property for which exemption is claimed: .....

Council tax account number: .....

Is the property unoccupied and unfurnished? ..... Date that property became unfurnished: .....

Date that the property became unoccupied: ..... Date that you purchased the property: .....

If any furniture remains, please list ALL items present:

What is your intention with regard to the property (e.g. will it be let, sold, occupied, etc)? .....

### Declaration

The information given in this application is correct to the best of my knowledge and I authorise Herefordshire Council to verify any information declared.

Signed ..... Date .....

Capacity in which signed (e.g. Owner) .....

## Exemption Classes

### Class Details

- A A vacant dwelling which requires or is undergoing major repair work to render it habitable or which is undergoing structural alteration, or where these works have been substantially completed less than 6 months previously. Exempt for up to 12 months.
- B An unoccupied dwelling owned by a charity and used for charitable purposes when last occupied. Exempt for 6 months.
- C An unoccupied dwelling left unfurnished since the last day of occupation. Exempt for up to 6 months from date the property first becomes unoccupied and unfurnished.
- D An unoccupied dwelling that was the sole or main residence of a person now detained in a prison except where detention is for non-payment of Council Tax.
- E An unoccupied dwelling that was the sole or main residence of a person now permanently resident in a hospital, nursing home or a care home.
- F An unoccupied dwelling where probate has not yet been granted or letters of administration made.
- G An unoccupied dwelling where occupation is prohibited by law.
- H An unoccupied dwelling held for use by a minister of religion.
- I An unoccupied dwelling that was the sole or main residence of a person now resident elsewhere in order to receive personal care.
- J An unoccupied dwelling that was the sole or main residence of a person now living with and caring for another person in need of care.
- K An unoccupied dwelling last occupied by one or more students who have continued to study since the last day of occupation or within 6 weeks of that date.
- L An unoccupied dwelling that is in the possession of a mortgagee under the mortgage.
- M A hall of residence providing accommodation for students.
- N A dwelling occupied solely by students.
- O A dwelling owned by the Secretary of State and held for use by members of the armed forces.
- P A dwelling where the liable person is a member of visiting forces.
- Q A dwelling left empty by a person who has become a bankrupt.
- R Caravan pitches or boat moorings where the caravan or boat has been removed.
- S A dwelling occupied solely by person/s aged less than 18 years.
- T An unoccupied granny annexe which:  
a) forms part of a single dwelling, which includes another dwelling;  
b) may not be let separately from that other dwelling without a breach of planning regulations.
- U A dwelling occupied only by a person/s who is/are severely mentally impaired.
- V A dwelling occupied by a person/s with diplomatic privilege or immunity.
- W A granny annexe occupied by a dependant relative.