

## APPLICATION FOR A SANCTUM 2 MEMORIAL IN THE MILLENNIUM GARDEN

**Sanctum 2 Memorial** – This is a grey granite memorial vault in the walled garden with an inscribed granite tablet in relief lettering which is placed for an initial 30-year period, with or without the interment of cremated remains. The lease is available for renewal at any time. An illustration can be added.

Memorial Vaults can be reserved for future use if required (subject to the payment of the lease)

Larger letters are used for names. Two lines allowed for names. If three name lines are needed, this will reduce the amount of space available for your inscription. Name lines may include no more than 20 letters / figures / spaces. No names are permitted on line 4, this is to allow for fixing holes and no more than 20 small letters / figures / spaces may be used. All remaining lines may include up to 30 small letters / figures / spaces. If an illustration is requested, please be aware that the inscription may have to be reduced.

A Sanctum 2 tablet takes between 6 – 8 weeks from time of ordering.

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7	

**Tablets need to be re-made to add a further inscription. Please ✓ where appropriate.**

This application is for a replacement tablet  Vault number, if known:

I wish to retain the original tablet (if it can be removed undamaged)  (collection only)

**Illustration, if required** (see price list).    
Please give details of the illustration required including colouring

Do you wish to inter cremated remains?  Yes  No  
(The cremated remains must be transferred to a polytainer)

Do you wish to wait for the inscribed memorial tablet before interring the cremated remains?  
 Yes  No

Please make appointment if you wish to attend.

I enclose payment of £  (Cheques payable to Herefordshire Council)

Sanctum 2 tablet is placed for an initial 30-year period, with or without the interment of cremated remains in the memorial vault. The obligations of the Council under this lease do not extend to the repair, renewal or replacement of any memorial tablet unless the need for such repair, renewal or replacement is due to the negligence of the Council, its employees, contractors or other persons under the Council's control.

The lease is available for renewal at any time. I understand and accept that should the lease not be renewed, the cremated remains will be removed from the memorial vault and interred in the lawns of the Millennium Garden and the vault be made available for future leasing.

Date

Signature

HEREFORDSHIRE COUNCIL reserve the right to vary any inscriptions as may be found necessary or to refuse an application which is considered unsuitable.

**If the lease is not renewed, the cremated remains will be interred in the surrounding lawns.**

**Applicant name and address (Please print)**

(Mr/Mrs/Ms/Miss)

Post Code

Tel No.

**Please notify Bereavement Services of any changes to these details**

On completing this form, please return it to:

HEREFORDSHIRE COUNCIL  
Bereavement Services  
Crematorium Office  
Westfaling Street  
HEREFORD  
HR4 0JE

Tel: 01432 383200

Herefordshire Council will comply with all legislative requirements concerning the use of personal information. It will respect the rights of those persons about whom it holds information. Where those rights are in conflict with the rights of others, it will ensure that a proper balance is struck between the competing rights according to the law.

<b>For Office Use</b>	Cremation No		New Reserved Lease only	
<b>EBS 018/9</b>	Receipt No		Location	
<b>23.03.10</b>	Date Ordered		Fix Sheet No	
	Order No		Removal Sheet No	
	Additional Lease Years		Fix Letter Sent	