

APPLICATION FOR A BRONZE MEMORIAL BENCH PLAQUE

**Memorial Bench – we provide the memorial bench and deal with its maintenance
(Please ring to discuss their location and availability. Please ✓ where appropriate)**

Memorial Bench in the Garden of Remembrance at Hereford Crematorium

Memorial Bench in the Millennium Garden at Hereford Crematorium

Memorial Bench in Hereford Cemetery

Memorial Bench in Kington Cemetery

Memorial Bench in Leominster Cemetery

Memorial Bench in Wigmore Cemetery

Please note – Memorial Benches will be shared with other families. Three plaques are fitted to each memorial bench, size of plaque is 9" x 2½". Memorial bench spaces can be reserved for future use if required (subject to the payment of the lease). Please contact Bereavement Services.

Plaques are placed for an initial 10-year period. The lease is available for renewal at any time.

Bronze plaques are ordered at the end of each month and take approximately 4 – 6 weeks.

Inscription guidance – Permitted number of 27 letters / figures / spaces per line.

1	
2	
3	
4	
5	

HEREFORDSHIRE COUNCIL reserve the right to vary any inscriptions as may be found necessary or to refuse an application which is considered unsuitable.

Plaques need be re-made to add a further inscription. Please ✓ where appropriate.

This application is for a replacement plaque Plaque number, if known:

I wish to retain the original plaque I will collect Tel No:

Herefordshire Council may recycle the original plaque Please post (P&P applies)

I enclose payment of £ (Cheques payable to Herefordshire Council)

Memorial bench plaques are placed for an initial 10-year period. The obligations of the Council under this lease do not extend to the repair, renewal or replacement of any plaque unless the need for such repair, renewal or replacement is due to the negligence of the Council, its employees, contractors or other persons under the Council's control. The lease is available for renewal at any time.

Date **Signature**

Applicant name and address (Please print)

(Mr/Mrs/Ms/Miss)

Post Code Tel No.

Please notify Bereavement Services of any changes to these details

On completing this form, please return it to:

HEREFORDSHIRE COUNCIL
 Bereavement Services
 Crematorium Office
 Westfaling Street
 HEREFORD
 HR4 0JE

Tel: 01432 383200

Herefordshire Council will comply with all legislative requirements concerning the use of personal information. It will respect the rights of those persons about whom it holds information. Where those rights are in conflict with the rights of others, it will ensure that a proper balance is struck between the competing rights according to the law.

For Office Use	Cremation No:	<input type="text"/>	New Reserved Lease only:	<input type="text"/>
EBS 018/6	Receipt No:	<input type="text"/>	Location:	<input type="text"/>
23.03.2010	Date Ordered:	<input type="text"/>	Fix Sheet No:	<input type="text"/>
	Order No:	<input type="text"/>	Removal Sheet No:	<input type="text"/>
	Additional Lease Years:	<input type="text"/>	Fix Letter Sent:	<input type="text"/>