

STREET TRADING APPLICATION FORM

Section One – About You

- Surname
- Title (Mr/Mrs/Miss/Ms).....
- Address.....
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- Date of Birth.....
- Are you VAT Registered? YES / NO
- Forenames.....
- Tel. Number :Home.....
- Mobile Number.....
- E-mail:
- Fax Number.....
- Name of Business/Trading as:
.....
- VAT Registration No.....

Do You Have The Legal Right To Live and Work in the UK? YES / NO

Section Two – Where Will You Be Located

- Street/Area for which consent is required
 - Precise location
 - Articles to be sold or offered for sale
- (If available attach a copy of the menu or price list)
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Section Three – What Will Your Unit Look Like

- Please attach a photograph of mobile unit/stall and include exterior measurements:

Height..... *Width.....* *Length.....*

- Attach a photograph of the interior of the unit/stall to include internal measurements:

Height..... *Width* *Length.....*

Fridge..... *Work surface.....* *Cooker/grill.....*

Seating area x h..... x w..... *xl.....* *Sink.....* *Storage area.....*

Section Six – What Days And Times Do You Intend To Trade

- Days and times of trading:

Monday	YES/NO	AM	PM.....
Tuesday	YES/NO	AM.....	PM.....
Wednesday	YES/NO	AM.....	PM.....
Thursday	YES/NO	AM.....	PM.....
Friday	YES/NO	AM.....	PM.....
Saturday	YES/NO	AM.....	PM.....
Sunday	YES/NO	AM.....	PM.....

Section Seven – Fuel Usage

- Do you intend to use LPG cylinders? (please see conditions)

YES/NO

Section Eight – Disclosure

- If you have been convicted of any offence, you must disclose it unless it is 'spent' , under the Rehabilitation of Offenders Act, 1974. **N.B.** Non-disclosure will be a criminal offence under Schedule 4, Section 10 of the Local Government (Miscellaneous Provisions) Act 1982.

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Section Nine – Acceptance

I confirm that I am fully conversant with the Street Trading Consent conditions.

Signature..... Date.....

In support of this application, please attach the following:

- two passport photographs (proof of identification);
- and a copy of a recent utility bill (proof of address).

WHEN COMPLETED PLEASE FORWARD THIS FORM TO:

**LICENSING OFFICER - STREET TRADING
ENVIRONMENTAL HEALTH AND TRADING STANDARDS
MARKETS, FAIRS AND STREET TRADING SECTION
COUNTY OFFICES
PO BOX 233
BATH STREET
HEREFORD
HR1 2ZF**

Please be aware that when a trader vacates a pitch, any person purchasing a trading unit does NOT automatically have the right to take over that pitch. That person will need to apply for and obtain a Street Trading Consent in advance.

Note: Any person who, in connection with an application for Street Trading consent, makes a false statement which he/she knows to be false, in any material respect or which he/she does not believe to be true, shall be guilty of an offence. Any person guilty of an offence under this paragraph shall be liable on summary conviction to a fine not exceeding level 3 on the standard scale (currently £1000).

DATA PROTECTION ACT:

The information on the application form is required to process your application and to administer this service. It may contain personal data about you. As the data controller of that information, Herefordshire Council will process that personal data in accordance with the provisions of the Data Protection Act 1998.

Where necessary we may share this personal data with partner organisations for the protection of public funds administered which may include the prevention or detection of fraud and auditing purposes.

If you have any concerns as to the use of your personal data please contact the Council's Data Protection Officer on 01432 260516