APPLICATION PROCESS FOR STREET TRADING

INITIAL ENQUIRY

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HEREFORDSHIRE COUNCIL SENDS OUT APPLICATION FORM, TERMS & CONDITIONS AND STREET TRADING INFORMATION GUIDE AND FOOD REGISTRATION FORM

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POTENTIAL TRADER RETURNS COMPLETED APPLICATION FORM TO HEREFORDSHIRE COUNCIL
-At least 7 days before Panel Decision Meeting.
COUNCIL CONSULT WITH THE LOCAL COUNCILLOR FOR THEIR COMMENTS

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APPLICATION LOOKED AT BY STREET TRADING PANEL

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APPROVED ⇦ ⇨ REJECTED

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HEREFORDSHIRE COUNCIL TO SET FEES

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HEREFORDSHIRE COUNCIL TO SEND OUT PROVISIONAL OFFER WITH ACCEPTANCE FORM AND METHODS OF PAYMENT

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TRADER RETURNS ACCEPTANCE FORM, PUBLIC LIABILITY INSURANCE, 1ST PAYMENT (along with Direct Debit Mandate, if applicable)

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HEREFORDSHIRE COUNCIL SENDS CONFIRMATION, CONSENT AND RECEIPT

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HEREFORDSHIRE COUNCIL TO SEND REJECTION LETTER WITH REASONS

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APPEAL PROCESS THROUGH REGULATORY COMMITTEE CAN COMMENCE

HEREFORDSHIRE COUNCIL TO CHECK UNIT IS FULLY REGISTERED