APPLICATION PROCESS FOR HIGHWAYS AMENITY LICENSING

INITIAL ENQUIRY

⇩

HEREFORDSHIRE COUNCIL SENDS OUT STREET FURNITURE PACK, to include application form and guidelines

⇩

APPLICANT RETURNS APPLICATION FORM, together with supporting information to HEREFORDSHIRE COUNCIL

⇩

SITE MEETING with COUNCIL REPRESENTATIVE

⇩

STREET TRADING PANEL CONSULTED

⇩

NO OBJECTION ⇦ ⇨ OBJECTION

NO OBJECTION ⇩

PUBLIC NOTICE PUT UP FOR 28 DAYS AND INTERESTED FRONTAGES & CLLR CONSULTED BY LETTER – IF NO OBJECTIONS: ⇨ OBJECTION UPHELD? ⇨ ⇩

OBJECTION ⇩

⇩

HEREFORDSHIRE COUNCIL SENDS OFFER LETTER DETAILING FEE TOGETHER WITH ACCEPTANCE FORM

⇩

HEREFORDSHIRE COUNCIL SENDS REJECTION LETTER DETAILING REASONS

⇩

APPLICANT RETURNS SIGNED ACCEPTANCE, "**PAYMENT"** AND PROOF OF PUBLIC LIABILITY INSURANCE (PLUS ID IF NEW APPLICANT)

⇩

HEREFORDSHIRE COUNCIL SENDS RECEIPT AND LICENCE TO APPLICANT