

Minutes

Herefordshire Children's Trust Children's Trust Board

Monday 10 May 2010
2.00pm – 5.00pm
22a Brockington

Chair: Sue Mead (SM) Vice Chair, Non Executive Director, NHS Herefordshire
Minute taker: Val Cavanagh (VC), PA Children's Trust
Present: Cllr Jenny Hyde (Cllr JH), Cabinet Member for Children and Young People
Kim Drake (KD), Assistant Director Safeguarding and Vulnerable Children
(representing Maggie Blyth (MB) Independent Chair, HSCB
Kevin Purcell (KP), Superintendent, West Mercia
Dr Akeem Ali (AA), Director of Public Health, HPS
Richard Heatly (RH), Principal of Herefordshire College of Art
Andrew Strong (AS), Manager The Alliance
Attendees: Chris Baird (CB), Assistant Director of Planning, Performance and Development
Andy Preedy (AP), Assistant Community Youth Service Manager
Sian Howells (SH), Shadow Board Member
Ed Shadow Board Member
Kathy O'Mahony (KOM), Assistant Director Community Services
Apologies: Philippa Granthier (PG), Head of Children's Trust Development
Maggie Blyth (MB), Independent Chair HSCB
David Sanders (DCS) (Interim) Director of Children's Services
Non Attendees: Ben Lea (BL), Chair HCVYS

Agenda item: **Declaration of Interest** **Presenter:** **SM**
2

Discussion:

None

Agenda item: **Minutes from the previous meeting** **Presenter:** **SM**
3 **and matters arising**

Discussion:

Members agreed that the minutes of the meeting held on 3 March 2010 were a true and accurate record.

Matters Arising

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Page 6 (minutes dated 27 January 2010) ABG 2010/11 indicative Allocations for 94% Guaranteed

Amount / 6% proposals to Herefordshire Partnership

It was agreed that there was a need for clarity in relation to the services for continuation and those to be decommissioned. Management Group to gain a clear understanding of the requirements including any potential underspends early this financial year in order to plan the allocation of funding for next year to avoid bidding process.

Action items	Person responsible	Deadline
<ul style="list-style-type: none">Children's Trust Board to be provided with an update on how 2010/11 spend is being addressed, including any potential in year reductions as a result of new government decisions. The Board also want an early indication of possible priorities for 2011/12 and implications for funding.	PG	5/07/10
Agenda item: 4	Update from the Shadow Board Event and showing of new Shadow Board Film	Presenter: SH / EB / AP

Discussion:

The members viewed the new Shadow Board promotional DVD which has been produced by members of the Shadow Board using ABG funding. The DVD has been sent out to all schools and had been shown at school assemblies and school councils. The film is to be put onto the Children's Trust website

The recent Shadow Board event held was well attended by young people representing their schools based within Herefordshire. During the event the young people had the opportunity to identify a priority area which they felt was of concern. The top priority area identified was alcohol. The Shadow Board have been allocated funding of £10K to spend on the project.

Summary

- It was agreed that the link between the Shadow Board and the Children's Trust Board is vital in order for the Children's Trust Board to be aware of the concerns of the young people in Herefordshire.
- It was also agreed that it is important to maintain the continuity within the Shadow Board whilst being able to refresh it's membership in order to keep young people motivated.

Agenda item: 5	Communications Strategy (Paper previously circulated)	Presenter: BH
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Discussion:

Results of the first Children's Trust survey showed that is a lack of awareness of how partners are engaged in the Children's Trust. In order to raise awareness of the Children's Trust, partners involvement etc it is proposed that a quarterly Children's Trust newsletter be generated to keep people informed of the progress being made within the Children's Trust and the part that partners play within the Trust. It has also been agreed to re-instate the Children's Trust E-bulletin in order to share relevant information with partners in a quick and timely manner.

There is a need to market the Children's Trust to increase peoples awareness and to ensure that they recognise the part their role plays within the Trust.

As agreed at the last Children's Trust Board meeting students on the Year 2 Graphic Designer programme at the College of Art were asked to design a Children's Trust Logo and promotional

materials for the Children's Trust priorities for 10/11. This resulted in 3 final designs being chosen for the proposed logo which was to be a symbol to represent the Children's Trust. The young person whose design was chosen was awarded with a prize of £200.

Group members discussed the proposed logo but felt that it did not represent the partners involved in the Children's Trust. There was a debate from some members about whether a logo was necessary or not, but other members reflected that this had been agreed at the last Board meeting. It was suggested that all partners logos should be included in the design. This suggestion was discussed in view of the reproduction difficulties of a logo involving all of the partners logos. It was agreed that more work was required on the Children's Trust logo.

Members were presented with the proposed Children's Trust Communication and Marketing Strategy and details of the budgetary requirements to support an awareness raising campaign and the production of 2011 – 2014 Children and Young People's Plan.

Members discussed the implications of the Children's Trust new statutory status and the funding for the production of the Children and Young Peoples Plan.

Summary –

- The members were in support of a communications and marketing strategy.
- The Children's Trust logo design was not supported as it was felt that it did not sufficiently convey the partnership work of the Children's Trust. More work to be carried out on the Children's Logo
- The budget was not agreed as it was suggested that the wider context of how the Children's Trust budget works across all agencies involved needs to be discussed further.

Action items	Person responsible	Deadline
<ul style="list-style-type: none"> • Further work to be done on Children's Trust Logo design. 	PG	Aug 10
<ul style="list-style-type: none"> • Children's Trust funding to be discussed as part of the considerations of how Herefordshire responds to the new statutory guidance. PG to put forward proposals 	PG	July 2010
Agenda item:	No Wrong Door	Presenter:
6	(Paper previously circulated)	KOM

Discussion:

An update on the locality area boundaries was delivered to the members, Following presentations of the Locality Services model involving 3 boundary areas being presented to the Joint Management Team (JMT) the model was amended to incorporate 2 areas. The 2 areas will consist of 8 cluster areas. These cluster areas represent natural communities taking into account the natural alignment of schools, services, GP surgeries.

Summary

- The Board members recognised the amount of work that has been carried out and suggested that more emphasis needs to be made on how the No Wrong Door approach will make a difference.
- The new 2 area model was supported by members.

Agenda item:	Information Sharing Strategy	Presenter:	KD
7	(Paper previously circulated)		

Discussion:

Information sharing is a key priority of the HSCB. It is proposed to launch a “Safe to Share” campaign to encourage staff to be confident to share information when appropriate. The draft action plan has been presented to the Management Group and a set of training materials have been designed based upon government materials and information.

There is a need for champions in organisations to promote the Safe to Share ethos. Staff will receive training.

Members suggested that there is a need for coherence across all partners on the approach to information sharing.

Action items	Person responsible	Deadline
<ul style="list-style-type: none"> Information Sharing update to be on 5 July Agenda 	KD	05/07/10
Agenda item: 8 Children’s Trust Board and the HSCB Memorandum of Understanding (Paper previously circulated)	Presenter:	KD / CB

Discussion:

Local Authorities nationally are struggling with the working relationship between the Children’s Trust Board and the Children’s Safeguarding Board. Clarity is required on how this will be approached in Herefordshire.

A draft Children’s Trust Board and Herefordshire Children Safeguarding Board Memorandum of Understanding was presented to the Board members. Both Boards are statutory and have their own terms of reference. The protocol sets out the functions, roles and responsibilities of each Board. Members suggested revising the phrasing of the statement relating to the HSCB holding the Children’s Trust Board to account on matters of safeguarding. It was agreed that the Children’s Trust also has a role to audit the effectiveness of the HSCB and that the holding to account needs to operate in both directions. This needs to be specified in the document.

Members queried the role of the Shadow Board in relation to the Safeguarding Children Board. It was agreed that there would only be one Shadow Board and that careful management would be required in relation to their involvement with safeguarding issues.

Summary:

- The Board endorsed the protocol with the request that wording is strengthened to reflect the Children’s Trust Board’s role in monitoring the effectiveness of the Safeguarding Children Board.
- It was suggested that another Local Authority could be approached to be a critical friend and review the protocol.

Action items	Person responsible	Deadline
<ul style="list-style-type: none"> Liaise with another Local Authority to act as critical friend in relation to reviewing protocol Finalise and publicise the protocol 	KD/CB	July 2010

once endorsed by HSCB.

CB

July 2010

Agenda item: HSCB Business Plan
9

Presenter: KD

Discussion:

Members were presented with the approved HSCB Business Plan for information.

The 4 main priority areas are:

- Information Sharing
- Hidden Harm and Domestic Violence
- E-safety and Anti-bullying
- Young people temporarily placed in Herefordshire

Agenda item: Commissioning Framework and
10 Teenage Pregnancy

(Paper previously circulated)

Presenter: CB

Discussion:

The Commissioning Framework and Teenage Pregnancy Strategy is a result of working closely with the DCSF Commissioning Support Programme. The DCSF have confirmed that they would like to use the framework in other areas.

The framework will be a working document which will be amended as appropriate. It was agreed that it need only be re-presented to the Children's Trust Board if there are any major changes made to its content.

The members discussed the need to address issues relating to shared funding across partners.

Summary:

- Board members felt that this was a good piece of work and needed to be taken forward. The Board endorsed the Commissioning Framework.
- There is a need to ensure that the Children's Trust commissions to make the most effective use of partnership resources.

Agenda item: Items for next meeting / forward
11 planner

Presenter:

Discussion:

Agenda item: Any Other Business
12

Presenter:

Discussion:

- Teenage Pregnancy National Support Team visiting week commencing 10 May 2010.
- Week commencing 17 May 2010 IDEA Safeguarding Peer review will be taking place.

Meeting finished at 16.22pm

Monday 5 July 2010

2.00 - 5.00

Room 18a Brockington

Tuesday 5 October 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 7 December 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 11 January 2011	2.00 - 5.00	Room 3 Blackfriars
Tuesday 8 March 2011	2.00 - 5.00	Room 3 Blackfriars
Tuesday 3 May 2011	2.00 - 5.00	Room 3 Blackfriars

DRAFT