

HEREFORDSHIRE CHILDREN'S TRUST

Board Meeting

Minutes

Wednesday 3 March 2010

Room 3 Blackfriars

2.00pm – 5.00pm

PRESENT:

Sharon Menghini (SM), (Chair) Director of Children's Services

Dr Akeem Ali (AA), Director of Public Health

Dr Ian Tait (DrIT), Clinical Chair PCT PACE Committee and representative GP

Richard Heatly (RH), Principal of Hereford College of Arts

Andrew Strong (AS), Manager The Alliance

IN ATTENDANCE:

Philippa Granthier (PG), Head of Children's Trust Development

Chris Baird (CB), Chair Management Group

Roger Lindsay (RL), Service Manager Looked After Children

Richard Watston (RW), Project Manager Strategic Support

Val Cavanagh (VC), PA Children's Trust

ACTION WHEN BY

1. APOLOGIES:

Dave Waldron (DW) LSC

Cllr Jenny Hyde (Cllr JH) Cabinet Member for Children and Young People

Kevin Purcell (KP) West Mercia Constabulary

Agenda items taken out of order.

2. DECLARATION OF INTEREST

Locality Services

DrIT declared that his wife is a Trustee for the Hope Family Centre in Bromyard which has been used as a pilot for the Locality Services model.

3. MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING

It was agreed that the minutes of meeting 27 January 2010 were a true and accurate record.

Matters Arising

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Action: Date to be agreed for SM, Cllr JH and AA to meet with the Shadow Board to be finalised and circulated to board members.

It was confirmed that the Shadow Board membership is currently being refreshed as attendance has significantly reduced. It is planned to have a re-launch of the Shadow Board in April 2010 to encourage new membership to include a wider age range e.g. FE College membership.

Action: RH agreed to take up the FE college membership of the Shadow Board with Principals of local colleges.

RH

**Immediate
Action**

Members discussed possible incentives that could be offered to young people to be proactive and attend the Shadow Board. The suggestions made were:

- Reference given to support UCAS Application
- Evidence of working for the community for Duke of Edinburgh Award

The Shadow Board will reconvene in May 2010.

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Action: Amend the HSCB Constitution and re-circulate to Board members. – MB

Action:

VC to follow up with MB cc to Ruby Thomas (RT).

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Action: Management Group to provide an overview of status of current strategies

VC

**Immediate
Action**

Members were presented with a draft list of strategies linked to each Outcome Group.

Group members discussed the need for clarity to ensure that strategies cover all gaps in provision of services available within the county. The list is to be taken to Outcome Groups in order to identify missing strategies.

Group members discussed the role of the Management Group in relation to strategies and ensuring they were fit for purpose.

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ABG 2010/11 Indicative Allocations for 94% Guaranteed Amount / 6% Proposals to Herefordshire Partnership

Group members discussed the need for clarity on what is expected to be delivered in relation to ABG funding for partners involved.

CT to report back to the Herefordshire Partnership Policy and Delivery Group with firm proposals for the 6%.

4. LOCALITY SERVICES

RW confirmed that the aim of his presentation was for the Childrens Trust Board to give their endorsement of:

- Geographic Model
- Accommodation
- Implementation Schedule
- Support pathway
- Services Structure

Members of the Board acknowledge and commended the work that KOM and her team have already carried out in relation to the Locality Services plan. Discussion took place on the implications

of the Board endorsing the above items in relation to the NHS / PCT and who would be responsible for signing off the plan for implementation

The implementation of the plan will support the CAF process but it is anticipated that the new process will reduce the amount of referrals forms.

The group members discussed the resources and the need to be aware of the integration and use of available resources. It was confirmed that the funding of £2.4 million has been made available from the DCSF in order to develop existing sites to accommodate the locality services teams.

Implementation Plan to be in place before the end of March 2010.

Issues discussed were:

- To use partners to champion the plan
- Clearer communication. Need to ensure that families see coherence in the services they can access.
- Need to maintain current levels of communication with fellow professionals

The Board felt the order of the presentation needed to be amended so as not to highlight structures and boundaries at the start. Primary aim is the benefit to families and how this will happen. Then the benefits to professionals and organisations.

The Board Members agreed :

The Delivery Model:

- The overall model of delivery is progressing in the right direction
- Clarity is needed for young people and families as to how the locality services model will make a difference to them
- Include examples of practical / tangible benefits to children and young people, families and partners
- Chief Executive of all organisations to drive the process and implementation forward

Systems and Process

- Embedding the CAF as the main tool for accessing the range of services included in locality arrangements
- Management and quality assurance framework need to show outcomes as opposed to costs and activity. This needs to be developed into the correct language / terminology for each area e.g. education / health / police
- Transition Board to agree systems and processes

Action

Dr IT to take forward to the Transition Board

Dr IT

**Immediate
Action**

Resources

- Need to highlight co-location links with rationalisation of

- The group endorsed in principle for partners to identify staff that will routinely access the co-location hubs and agree a contribution to the running costs for the new facilities providing it is proved to be cost effective

Action:

KOM

28/04/10

KOM to attend the next Trust Board meeting to answer issues raised. SM to liaise with KOM.

5. CORPORATE PARENTING STRATEGY

RL provided members with an overview of the Corporate Parenting Strategy and confirmed that it will be presented to all outcome groups.

The Children In Care Council has been re-launched and had been consulted on the strategy.

Recommendations:

- Logos of all partners associated with the strategy be put on the covering page to encourage people to take ownership
- Clarification of the expectations of partnership roles
- Market the Strategy effectively e.g. 2 page spread in the local papers

Action:

All members to provide feedback and suggestions on the Strategy to RL to collate and take back to DLT via Kim Drake (KD)

ALL/RL

Immediate Action

6. PROGRESS REPORTS MANAGEMENT GROUP

All chairs of the outcome groups are looking at how the ABG funding is being spent to inform future commissioning.

The Teenage Pregnancy Strategy is being redeveloped by the task group (Sarah Aitken / Jade Brooks / Chris Baird / Philippa Granthier and Bridget Cameron DCSF representative). This has highlighted issues around capacity which are to be addressed in restructuring.

Children's Trust priorities have been to the Shadow Board who have produced a user friendly version of the priorities. The new priorities will be used in staff appraisals to link them to individual staff targets.

The new priorities are to be promoted on postcards for the final year of the Children and Young Peoples Plan. RH offered to assist with the design of the promotion cards / flyer upon agreement of staff.

Actions:

RH and PG to discuss design of promotional material and

possible prize for winning design.

RH/PG

**Immediate
Action**

SAFEGUARDING

Report prepared by Ruby Thomas, Business Manager, HSCB.

The report gave an up to date position of Serious Case Review involvement for Herefordshire. Currently awaiting formal feedback from OFSTED on 2 Herefordshire cases. 2 new serious case reviews have been commissioned.

The HSCB website is now up and operational and will be continued to be developed.

The Business Plan is in the process of being completed, Maggie Blyth (MB) the independent Chair is working with RT.

The impact of child poverty, particularly in the current economic climate has resulted in an increase in child protection plans.

7. ANY OTHER BUSINESS

State of Herefordshire Report – PG

The Herefordshire Partnership is seeking views on the usefulness and format of this report. The Board questioned what this report provided over and above the JSNA and how widely it had been used.

Action:

PG to forward group members the link to the report.

PG

**Immediate
Action**

Dr IT informed group members that due to an increase in his GP practice commitments he will no longer be able to attend the Children's Trust Board meetings but would be more than happy to continue to act as a champion and support the Children's Board wherever possible.

The group members thanked DrIT for his commitment to young people and championing their needs.

Actions:

Chair to write to Dr IT in PCT Board capacity, the Chief Executive and Dr Andrew Watts, Chair Local Medical Committee to seek a new GP representative for the Children's Trust Board.

PG SM

Meeting ended at 4.50pm

DATES OF FUTURE MEETINGS

Tuesday 10 May 2010	2.00 - 5.00	Room 22a Brockington
Monday 7 June 2010	2.00 - 5.00	Room 18a Brockington
Tuesday 5 July 2010	2.00 - 5.00	Room 18a Brockington
Tuesday 5 October 2010	2.00 - 5.00	Room 3 Blackfriars
Tuesday 7 December 2010	2.00 - 5.00	Room 3 Blackfriars

Tuesday 11 January 2011	2.00 - 5.00	Room 3 Blackfriars
Tuesday 8 March 2011	2.00 - 5.00	Room 3 Blackfriars
Tuesday 3 May 2011	2.00 - 5.00	Room 3 Blackfriars