



HEREFORDSHIRE
COUNCIL

Business Rates

The Occupier/Owner	Our Ref:	
	Please ask for:	Business Rates
	Telephone:	(01432) 260373
	Fax:	(01432) 260484
	E-mail:	businessrates@herefordshire.gov.uk
	Date:	

Section A

1. If the property is occupied

Please enter the names of the person(s) who are liable to pay Business Rates. Please note a business name can only be shown as responsible for the bill if it is a Limited Company. If you are a Limited Company, please let us know your registration number.

	Title	Forename	Surname	Date of Occupancy
1				
2				

Home address

1
2
3

Company Registration number if you are a Limited Company _____

The name & address of the owner/landlord/letting agent _____

1. If the property is unoccupied

Name of owner(s) or leaseholder _____

Address of owner(s) or leaseholder _____

Date that the property was bought or leased _____

Does the property have any stock in at present ? YES/NO

When do you propose trading from the property _____

Declaration

I declare that the information I have given is correct and I will notify the Herefordshire Council should my circumstances change.

Signed _____ Date _____