



## Rural Regeneration Zone Redundant Building Grant

# Stage one enquiry form

Applicant Name			
Applicant Address including Post Code (for Correspondence)			
Contact telephone number			
Email address			
Address of property to be developed including Post Code (for eligibility)			
Description of Project			
Will the Project require planning permission	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Number of NEW jobs that the project will create	Full time		
	Part Time		
Number of existing jobs safeguarded	Full Time		
	Part Time		
Estimated total cost of the Project	£		
Amount of Grant Requested (Max 25% eligible costs up to £62,500)	£		
Other funds already secured (source and value)			
Other funds to be secured (source and value)			
Anticipated date for work to start			
Anticipated date of completion			
Signed		Date	
Name (Print)			

To be returned to the RBG Programme Manager

PTO



**If your proposal meets the initial eligibility criteria you will be invited to apply for the Redundant Building Grant Scheme and will be required to forward the documents listed below with your Stage 2 application form.**

**Please indicate on the checklist whether this information is available at the current time, but please do not send us the documents yet.**

	PLEASE TICK
<ul style="list-style-type: none"> <li>* Site plan.</li> <li>* Plans and estimates for structural work.</li> <li>* Photograph(s) of property in current state of repair.</li> <li>* Copy of building regulations approval.</li> <li>* Copy of planning permission (if applicable).</li> <li>* Copy of listed building consent (if applicable).</li> <li>* Freeholder's written consent to proposed work.</li> <li>* At least 2 written estimates and detailed specifications for each element of the cost breakdown.</li> <li>* Copies of letter confirming financial support for the project, e.g. bank loan offer letter or confirmation from the bank that you have the cash resources indicated.</li> <li>* A business plan for the project. Copies of your last 3 years' accounts should accompany the plan and if these are more than 6 months out of date, recent management accounts. Also cashflow projections for the coming 2 years together with the assumptions upon which they are based.</li> <li>* Copies of letters of rejection from commercial sources/public bodies/others.</li> </ul>	

