

BURIAL APPLICATION FORMCEMETERY

THIS FORM is to be delivered to the Bereavement Services, Crematorium Office, Westfaling Street, Hereford HR4 0JE, (tel. 01432 383200), AT LEAST TWO CLEAR WORKING DAYS prior to any interment. Excluding Weekends and Bank Holidays.

Day:-	Date:-	at	a.m./p.m.
Will Cemetery Chapel be used?		at	a.m./p.m.
Will Crematorium Chapel be used?		at	a.m/p.m.
USE OF PROJECTOR SCREENS IN THE CREMATORIUM CHAPEL – the service time is 30 minutes and is based on cemetery burial times. It is now possible to have photographs or small video clips projected onto the chapel wall during the service. Media needs to be supplied on CD/DVD, Memory Card or Memory Stick at least 24 hrs before the day of the service. Projector Screens Required - YES or NO			
Full Christian Names And Surname Of The Deceased:- Mr / Mrs / Miss / Ms			
Marital Status:-		Occupation:-	
Date of Death:-		Age:-	
Address of Deceased:-			
Postcode:-			
Place of Death:-			
Lawn, Kerb or Casket Section:-		Grave Number:-	
Proposed Depth of Grave:- NEW / RE-OPEN / SINGLE / DOUBLE / ASHES CASKET			
Size of Coffin / Casket / Ashes Casket:- NOTE: FUNERAL DIRECTORS TO PROVIDE OWN WEBBING			
Name of Minister intended to officiate:-			
If grave already purchased, name and address of current owner(s):-			
Tel No:		Postcode:-	
Signature of current owner(s) (giving permission to re-open grave):			
Name and Address of Applicant: - (If grave is to be purchased, please see overleaf):- Mr/Mrs/Miss/Ms			
Tel No:		Postcode:-	
Signature of Applicant (not Funeral Director)			
Name and Address of Funeral Director:-			
Tel No:		Postcode:-	
Date:			
NOTE: If an Exclusive Right of Burial is NOT purchased, the grave space allocated will be an UN-PURCHASED grave. Where a grave is to be re-opened, PROOF OF OWNERSHIP MUST BE ESTABLISHED PRIOR TO INTERMENT.			
For office use: NTC raised No: Plans marked: Registers completed: Transfer of Grave Ownership ltr sent:			
Statutory Declaration / Assignment Forms sent:			
EBS 002.1 Burial Application Form		1 of 2	Revised 23/08/2010

APPLICATION FOR THE EXCLUSIVE RIGHT OF BURIAL - PURCHASE AGREEMENT

AS APPLICANT for the EXCLUSIVE RIGHT OF BURIAL in..... CEMETERY,
 SECTION, I clearly understand that the following CONDITIONS WILL APPLY

All memorials must be obtained from a Memorial Mason.
 NO MEMORIAL will be allowed other than those specified below.
 Stone chippings are only permitted on the Kerb Section.

LAWN SECTIONS. A headstone only not exceeding 3' 6" in height, 3' in width and 4" in thickness. Overall Memorial, front to back not exceeding 1' 4". Lawn sections will be seeded (after approximately 12 months) and mown by the Council staff. An information sheet about your grave space will be enclosed with your Grave Deed.

KERB SECTION (Leominster Cemetery). A headstone with kerbs. Headstone to the above specification, kerbs not exceeding 3' by 7'.

CREMATED REMAINS CASKET PLOT SECTION. A flat, 18" x 18" tablet with a flower container in top left-hand corner or a Desk Vase tablet is permitted. In Hereford Cemetery, tablets are secured within a stone chipping surround and grassed pathways.

CHILDRENS SECTION (Hereford Cemetery).

K and P Section. A child headstone not exceeding 18" in height, a child headstone with kerbs. Headstone as previous, with kerbs not exceeding 2' by 4' or a flat tablet 18" x 18".

Q Section. A headstone not exceeding 3' 6" in height, 3' in width and 4" in thickness or a headstone with kerbs. Headstone as previous, kerbs not exceeding 3' by 7'.

Tributes must be placed within the grave space with a height restriction of 24".

Each grave is maintained by the family. If after 6 months the grave remains unattended, the tributes will be removed and maintenance resumed by Council staff. The Council will maintain the pathways and surrounding lawn areas.

HEREFORDSHIRE COUNCIL RESERVES THE RIGHT WITHOUT NOTICE TO:-

Remove any items which do not comply with the above restrictions.

Place excavated spoil on graves adjacent to those that need to be opened for an interment.

Right of passage over all graves for all purposes connected with the cemetery and the right to remove, and replace, memorials as necessary.

I note that there is no obligation on my part to erect any of the above memorials. However, if a memorial is to be erected, a fee is payable to Herefordshire Council, as found in the current scale of Fees and Charges.

PLEASE NOTE – the person applying for any memorial MUST BE THE CURRENT OWNER OF THAT GRAVE

FULL NAME OF PURCHASER(s):
 (please PRINT FULL NAMES) (MR / MRS / MISS / MS)

ADDRESS:

POST CODE: TELEPHONE NO:

DATE: SIGNATURE OF PURCHASER(s):

For office use:

(THIS IS NOT A BILL)

Grave Number:	Interment Fee: £	
Register of Burials Number:	Chapel Fee: £	
Grave Deed No: or Proof of Ownership:	Exclusive Right of Burial: £	
Grave Space Plan Book completed:	Grave Marker: £	
Grave Deed Printed: Posted to Applicant:	Saturday Surcharge: £	
Dig for: Re-open / one / two / ashes only / purchase only	Cheque No: Debit/Credit Card/Cash payment:	
Entered by:	Invoice No: Receipt No:	